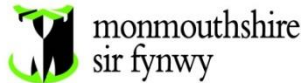


# Public Document Pack



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 20 July 2021

Dear Councillor

## CABINET

You are requested to attend a **Cabinet** meeting to be held at **County Hall, Usk - Remote Attendance** on **Wednesday, 28th July, 2021, at 3.00 pm.**

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To consider the following reports (Copies attached):
  - i. **REVENUE & CAPITAL MONITORING 2021/22 FORECAST OUTTURN STATEMENT - MONTH 2** 1 - 54  
Division/Wards Affected: All  
  
Purpose: To provide Members with an updated forecast of the revenue and capital outturn position for the current financial year.  
  
Authors: Peter Davies, Chief Officer for Resources  
Jonathan Davies, Acting Assistant Head of Finance (Deputy S151 officer)  
  
Contact Details: [peterdavies@monmouthshire.gov.uk](mailto:peterdavies@monmouthshire.gov.uk)  
[jonathandavies@monmouthshire.gov.uk](mailto:jonathandavies@monmouthshire.gov.uk)
  - ii. **REGIONAL COLLABORATION: GWENT PUBLIC SERVICE BOARD** 55 - 90  
Division/Wards Affected: All  
  
Purpose: To provide Cabinet with an overview of proposals to create a single Public Service Board for Gwent, and the related development of delivery arrangements in Monmouthshire which will ensure that partners do not lose focus on the issues that matter most to the people and communities of Monmouthshire.  
  
Author: Sharran Lloyd, Community and Partnership Development Manager  
Richard Jones, Performance Manager  
  
Contact Details: [sharranlloyd@monmouthshire.gov.uk](mailto:sharranlloyd@monmouthshire.gov.uk)  
[richardjones@monmouthshire.gov.uk](mailto:richardjones@monmouthshire.gov.uk)

iii. **To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).** 91 - 92

iv. **ICT SECURITY AND RESILIENCE** 93 - 108  
Division/Wards Affected: None

Purpose: This report is to approve additional investment to enhance cyber security arrangements across both the Education and Corporate networks.

Author: Sian Hayward, Head of Information Security & Technology

Contact Details: [sianhayward@monmouthshire.gov.uk](mailto:sianhayward@monmouthshire.gov.uk)

Yours sincerely,

**Paul Matthews**  
**Chief Executive**

### CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Richard John	<p><b>Leader</b> Lead Officer – Paul Matthews, Matthew Gatehouse</p> <p>Whole Authority Strategy and Direction Whole authority performance review and evaluation CCR Joint Cabinet &amp; Regional development Regional working Government relations LGA, WLGA and Public Service Board lead</p>	Mitchel Troy
Sara Jones	<p><b>Cabinet Member for Economy, Deputy Leader</b> Lead Officer – Frances O’Brien</p> <p>Economic resilience and growth Place-making and Regeneration Town Centre investment and stewardship Development Management and Building Control Public relations / communications / marketing Skills and Employment Community broadband connectivity</p>	Llanover
Robert Greenland	<p><b>Cabinet Member for Governance &amp; Strategic Planning, Deputy Leader</b> Lead Officers – Frances O’Brien, Matthew Phillips, Matthew Gatehouse</p> <p>Local Development Plan and Strategic Development Plan Council and Executive decision-making Constitution review and implementation of change Law, ethics and standards Democracy promotion and citizen engagement Community Hubs and Contact Centre Whole authority customer service and experience</p>	Devauden
Philip Murphy	<p><b>Cabinet Member for Resources</b> Lead Officers – Peter Davies, Frances O’Brien, Matthew Phillips, Julie Boothroyd</p> <p>Finance Digital and Information technology (including SRS) Human Resources, Payroll, Health and Safety Emergency Planning Strategic Procurement Land and Buildings (including - Estate, Cemeteries, Allotments, Farms) Fleet Management</p>	Caerwent

	<p>School and Community Transport (including commissioning and delivery)  Property Maintenance  Facilities Management (including Building Cleaning and Catering)</p>	
Paul Pavia	<p><b>Cabinet Member for Education</b>  Lead Officers – Will McLean, Ian Saunders</p> <p>Early Years education  All age statutory education  Additional learning needs / Inclusion  Post 16 entitlement / offer  School Standards &amp; Improvement (incl Education Achievement Service commissioning)  Community learning  21<sup>st</sup> Century Schools Programme  Youth service / Outdoor Education Service / Duke of Edinburgh Award scheme</p>	Larkfield
Lisa Dymock	<p><b>Cabinet Member for Community Wellbeing and Social Justice</b>  Lead Officers – Frances O'Brien, Ian Saunders, Julie Boothroyd, Matt Gatehouse</p> <p>Community inequality (health, income, nutrition, disadvantage, discrimination, isolation)  Advancement of the welsh language  Housing Strategy, delivery /Homelessness prevention  Trading standards / Environmental Health / Animal Welfare / Public Health / Licensing  Community safety (including Police liaison)  Registrars Service  Physical activity (including Leisure centres, Sport, Active travel, Play)  Countryside, biodiversity, public rights of way  Tourist Information /Museums / Theatre / Attractions</p>	The Elms
Penny Jones	<p><b>Cabinet Member for Social Care, Safeguarding and Health</b>  Lead Officer – Julie Boothroyd</p> <p>Children's services  Fostering &amp; adoption  Youth Offending Service  Adult Services  Whole authority safeguarding (children and adults)  Disabilities  Mental Health</p>	Raglan

Jane Pratt	<p><b>Cabinet Member for Infrastructure and Neighbourhood Services – Jane Pratt</b>  Lead Officer – Frances O’Brien, Matthew Gatehouse</p> <p>Whole authority climate change / decarbonisation lead  Strategic Integrated Transport (including transport planning)  Traffic network management (including road safety, car parking &amp; civil enforcement)  Public Transport  Highways – County Operations / South Wales Trunk Road Authority (SWTRA)  Waste collection / Recycling / Street Cleansing / Street Lighting  Grounds Maintenance, parks, open spaces and public conveniences  Flood alleviation, management and recovery</p>	Llanelly Hill
------------	--	---------------

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.



This page is intentionally left blank



<b>SUBJECT:</b>	<b>REVENUE &amp; CAPITAL MONITORING 2021/22 FORECAST OUTTURN STATEMENT – MONTH 2</b>
<b>MEETING:</b>	<b>CABINET</b>
<b>DATE:</b>	<b>28<sup>th</sup> July 2021</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>ALL</b>

## 1. PURPOSE:

- 1.1 To provide Members with an updated forecast of the revenue and capital outturn position for the current financial year.
- 1.2 This report will also be considered by Select Committees as part of their responsibility to,
  - assess whether effective budget monitoring is taking place,
  - monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
  - challenge the reasonableness of projected over or underspends, and
  - monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.
- 1.3 To provide an update on the financial impact of Covid-19 on the Council.

## 2. RECOMMENDATIONS:

- 2.1 That Cabinet recognises an overall net revenue forecast deficit at month 2 of £9.02m, which can be attributed to forecast deficit of £6.48m that is directly associated with the extraordinary financial pressures attached to Covid-19, with a further £2.53m relating to the pressures on the Council's core service delivery.
- 2.2 That the forecast deficit on core service delivery of £2.53m is managed through an immediate budget recovery plan recognising the risk that targeted and planned cost reductions will be challenging in the current operating environment and given that the Council will as always look to minimise impact on service delivery.
- 2.3 That Cabinet can be reasonably assured based on continued dialogue with Welsh Government and the funding received since the outbreak of the pandemic, that all Covid-19 associated cost pressures and income losses eligible to be met by the Welsh Government Covid-19 Hardship fund will be funded to the end of September 2021.
- 2.4 That Cabinet note that there remains significant Covid-19 related cost pressures and income losses forecast after the end of September 2021 of approximately £2.5m which presently have no funding commitment from Welsh Government. The Council prudently set aside reserve funding at the end of 2019/20 and 2020/21 totalling £2.6m for specific Covid-19 related pressures which were yet to materialise and in the event that funding

commitments from Welsh Government fall short of meeting the additional expenditure and income losses incurred. Given the Councils comparatively low level of reserve cover, and the financial challenges over the medium term and beyond, recourse to this funding should be seen as an absolute last resort after exhausting all other alternative possibilities.

- 2.5 Whilst the Council is grateful for the funding commitments made to date by Welsh Government through the Covid-19 Hardship fund to the end of September 2021, Cabinet will look to make strong representations to Welsh Government for further clarity on funding for the ongoing pressures post September both in the form of continuing to respond to the direct impact of the pandemic but just as importantly, the wider and longer lasting indirect impact of the pandemic on Council services, particularly where this is now becoming evident in the areas of Homelessness, Children's services, Adult social care and Children's additional learning needs.
- 2.6 That Cabinet recognise the ongoing risk of the awaited outcome of pay negotiations for both teaching and non-teaching staff and that this will present a further pressure if pay awards are over and above the 1% budgeted for. Current indications are that we will see at the very least a 1.75% increase in pay for teachers with effect from September 2021, and a full year effect of at least a 1.5% increase in non-teaching staff. Welsh Government have been clear that no compensating funding is anticipated and given that the Minister confirmed via the final settlement that this already took into account any subsequent pay award.
- 2.7 Cabinet recognises the extraordinary nature of the current Council operating environment as a result of the pandemic and accepts that it will be some time until the wider and lasting impact on service delivery fully establishes itself.
- 2.8 That Members note the forecast 95% delivery of the budgeted mandated savings as detailed in **appendix 3** and as agreed by full Council previously and the implicit remedial action/savings included in the financial outturn to compensate for circa 5% savings (£229k) reported as delayed or unachievable by service managers.
- 2.9 Cabinet notes the extent of forecast movements in Schools reserve usage contained in **appendix 1** which is informed and driven by the school investment plans that were supported by the significant and unprecedented late grant support provided by Welsh Government to schools at the end of 2020/21.
- 2.10 Cabinet considers the forecast capital outturn spend of £79.2m as outlined in **appendix 1**, noting the difficulties in forecasting capital expenditure plans so early in the financial year and the probability that slippage will materialise as the year progresses due to the ongoing restrictions and impact in relation to Covid-19.
- 2.11 That Cabinet approve the Capital budget revisions as listed in **appendix 4** to this report resulting from the notification of external capital grant awards to the value of £3.58m.

### 3. KEY ISSUES:

#### 3.1 Assessing the financial impact of the pandemic on the Council

- 3.2 The 2021/22 budget was set against the backdrop of an unprecedented period of uncertainty, both in Local Government and in the wider context. The Covid-19 pandemic continues to have a major impact on all local authorities and wider public services across Wales. From a financial perspective, the response to the pandemic has required the Council to incur significant additional expenditure, for example, costs relating to infection control measures, safeguarding the public and employees and support for elderly and vulnerable residents. In addition, income losses have also been substantial, during the period where services either have been closed or have experienced significant reductions in demand or footfall due to restrictions in place.
- 3.3 The Council has been given clear commitments of the proposed Welsh Government support to meet the Covid-19 pressures and significantly the announcement of further funding for local authorities via the Local Government Covid-19 hardship fund to the end of September 2021. Cabinet can be reasonably assured that all such Covid-19 related pressures will be funded during this period.
- 3.4 **Table 1** below indicates a total forecast net over spend for the Council at year end of £9.02m and how this variance is broken down into that due to core service delivery and that relating directly to the response to the pandemic.

**Table 1: Council Fund 2021/22 Outturn Forecast as at Month 2**

Directorate	Total forecast variance at Month 2	Of which due to core service delivery:	Of which due to Covid-19 Expenditure Increase:	Of which due to Covid-19 Income Loss:
Children & Young People	832	832	0	0
Social Care, Health & Safeguarding	1,665	1,665	0	0
Enterprise	2,469	267	1,248	954
Monlife	3,010	0	0	3,010
Chief Executives Unit	52	52	0	0
People & Governance	(7)	(7)	0	0
Resources	1,108	208	628	272
Corporate Costs & Levies	21	21	0	0
Appropriations	0	0	0	0
Financing	(130)	(500)	370	0
<b>Total forecast</b>	<b>9,020</b>	<b>2,538</b>	<b>2,246</b>	<b>4,236</b>
WG funding expected to end of Sep-21 but not included above	(3,916)		(1,057)	(2,859)
<b>Pressure to be managed for the year based on current WG C-19 funding commitments</b>	<b>5,104</b>	<b>2,538</b>	<b>1,189</b>	<b>1,377</b>

- 3.5 The forecast comprises expected additional costs of £2.246m and income losses of £4.236m directly related to the impact of Covid-19 on the Council, alongside a forecast 2.538m forecast over spend on core Council service delivery.
- 3.6 It is important to note that the combined forecast overspend of £6.482m relating specifically to the Covid-19 impact is presented on a prudent basis in so much that it displays a worst case scenario that does not take into account any of the further Welsh Government Hardship funding anticipated to partially meet the additional costs or reimbursement of income losses that have equally resulted.
- 3.7 The Council can be reasonably assured based on continued dialogue with Welsh Government and their current funding commitments, that all Covid-19 associated cost pressures and income losses eligible to be met by the Welsh Government Covid-19 Hardship fund will be funded to the end of September 2021. This would represent further funding of circa £3.916m, meaning a risk that a forecast sum of £2.566m would potentially need to be met by core Council funding if, as expected, Covid-19 related costs and income losses continue during the second half of the financial year.

**Table 2: Projected shortfall in income to fund Covid-19 pressures**

	<b>£000</b>
Forecast expenditure directly attributable to Covid- 19 for 2021/22	2,246
Forecast shortfall in income due to Covid-19 impact for 2021/22	4,236
<b>Total forecast pressure due to Covid-19 impact for 2021/22</b>	<b>6,482</b>
Expected funding from WG Hardship fund to end of September 2021	<b>(3,916)</b>
<b>Projected shortfall in funding to meet Covid-19 pressures</b>	<b>2,566</b>

- 3.8 Whilst the Council is grateful for the funding commitments made to date by Welsh Government through the Covid-19 Hardship fund, it is imperative that the Council will look to make strong representations for further clarity on funding for the ongoing Covid-19 pressures post September 2021. As Covid-19 restrictions continue to ease some of these pressures are expected to fall away quickly, others will take some time to unwind and stabilise, whilst others will be of a more permanent nature brought about by strategic policy change enacted by Welsh Government.
- 3.9 The Council prudently set aside reserve funding at the end of 2019/20 and 2020/21 totalling £2.6m for specific Covid-19 related pressures which were yet to materialise, and in the event that funding commitments from Welsh Government fall short of meeting the additional expenditure and income losses incurred post September, this reserve funding will be available to mitigate the impact. Given the Councils comparatively low level of reserve cover, and the financial challenges over the medium term and beyond, recourse to this funding should be seen as an absolute last resort after exhausting all other alternative possibilities. Therefore, it remains of critical importance that services manage budgets and expenditure tightly and take all opportunities to maximise income generation and bear

down on cost. It is important that services do not become reliant upon WG support and develop strategies that allow them to emerge from the pandemic on a firm financial footing.

3.10 Just as importantly as managing the direct impacts of the pandemic on the Council, the wider and longer lasting indirect impact on Council services need to be considered, particularly in the areas of Homelessness, Children's services, Adult social care and Children's additional learning needs. There remains significant latent demand in these areas as a result of the ongoing societal impacts of the Covid-19 response and restrictions, and some of these impacts will take a significant period of time to unwind and the Council therefore needs to engage in careful discussions with Welsh Government around the management of this in the medium term. Alongside this Council services need to prepare to be adaptable and innovative in their response to these pressures materialising and not simply rely on traditional methods of mitigation or solely place reliance on further funding coming forward.

### 3.11 **Financial assessment of core service delivery**

3.12 As the Council continues to transition from the response phase of the pandemic it is important that Cabinet is kept informed as impacts are being assessed. The Council had already faced significant financial challenges in setting a balanced budget for 2021/22 and the pandemic has only accentuated the challenge. The budget round saw £10.3m of budget pressures accommodated, notably:

- In full, all pay and pension-related spending pressures in our schooling system;
- The increasing demand placed on children's social care services, adult social care and our children with additional learning needs budgets;
- Significant service pressures within the passenger transport unit and within recycling and waste and that look to ensure that the Council supports and sustains key service delivery;
- Investment that ensures that homeless people are provided adequate support, advice and accommodation in their time of need;
- An ongoing commitment to recognise and value the contribution made by the workforce and ensuring that local government staff are paid no less than the minimum wage set by the Living Wage Foundation. And that as a result of the Cabinet decision in January 2021 is also extended to apprenticeship roles within the Council.

3.13 Despite accommodating the above pressures into the 2021/22 budget, at month 2 there are already significant in year core service pressures forecast of £2.54m, with many of these pressures developing in the same key areas that have been provided additional support in the budget. The principal pressures are within the areas of:

- **Children's services £1,127k** – Despite stabilisation in Children looked after numbers, new children have required high cost residential placements, as opposed to those leaving which have been more in the lower cost fostering/kinship/family

placements. A recent legal case has also led to the need to pay kinship carers in line with foster carer rates, along with the increase in payment to foster carers due to increasing skills training.

- **Adults Services £536k** – largely as a result of additional carer recruitment to our in house care at home service, and increased care packages in the South of the County.
- **Transport & Passenger Transport Unit (PTU) £470k** - The cost of maintaining the authority's fleet has exceeded available budget and within PTU pressures remain that continue to be worked on as part of the PTU review and where implementation has been impacted by the pandemic.
- **Additional Learning Needs £830k** – primarily due to a reduction in income from other LAs (£197k), additional support for pupils attending our own schools (£223k), and placement costs outside of our own schools (£373k).
- **Landlord services £158k** - a shortfall against additional commercial income targets as an indirect consequence of the impact of Covid-19 and the current level of market and economic uncertainty.

These pressures are in part mitigated by out-performance of budgeted Council tax collection of £500k and importantly the overall outturn position continues to be supported by £2.2m of identified eligible expenditure to be funded from capital receipts under the flexible use of capital receipts directive. Reliance on these mitigations is a short term measure only and is clearly not sustainable over the medium term.

- 3.14 As the financial year progresses there will inevitably be further forecast budget savings identified and added to the budget forecast to mitigate those pressures outlined above. **Appendix 2** provides an analysis of both the significant forecast pressures and savings already identified at month 2.
- 3.15 It is important to note that the majority of the savings identified during the year to assist the in-year budget recovery are one-off savings and will not bring any further benefit to future year's budgets. Conversely, the majority of those pressures highlighted above are recurrent pressures and will need to be considered as part of the wider budget process for 2022/23 and beyond.
- 3.16 As we look to the remainder of the financial year, the key financial risk and uncertainty continues to be the amount of compensatory Welsh Government funding that the Council will receive for Covid-19 pressures. However, alongside this the outcome of pay negotiations for both teaching and non-teaching staff are awaited and will present a further pressure if pay awards are over and above the 1% budgeted for. Current indications are that we will see at the very least a 1.75% increase in pay for teachers with effect from September 2021 and a full year effect of at least a 1.5% increase in non-teaching staff. Welsh Government have been clear that no compensating funding is anticipated and given that the Minister confirmed via the final settlement that this already took into account any subsequent pay award.
- 3.17 To that end the Senior Leadership Team will immediately look to implement a budget recovery plan recognising the risk that targeted and planned cost reductions will be

challenging in the current operating environment and given that the Council will as always look to minimise impact on service delivery. As such, the early implementation of the recovery plan will be critical in enabling the Council to reduce the overall forecast deficit especially in light of the challenging budgetary position it finds itself in leading into 2022/23.

### 3.18 Progress against mandated savings

3.19 The 2021/22 budget included mandated savings totalling £4.734m and the progress against these is summarised in **table 3** below and in more detail in **appendix 3**.

**Table 3: Progress against mandated savings**

Directorate	2021/22 Budgeted Savings	Saving achieved	Delayed Savings	Savings Unachievable	% Achieved
	£0	£0	£0	£0	
Children & Young People	(1,510)	(1,313)	(197)	0	87%
Social Care & Health	(874)	(874)	0	0	100%
Enterprise	(821)	(821)	0	0	100%
Monlife	(100)	(80)	0	(20)	80%
Resources	(165)	(165)	0	0	100%
Chief Executives Unit	(32)	(20)	(12)	0	63%
Corporate Costs & Levies	(1,508)	(1,508)	0	0	100%
Appropriations	275	275	0	0	100%
<b>Total</b>	<b>(4,734)</b>	<b>(4,506)</b>	<b>(209)</b>	<b>(20)</b>	<b>95%</b>

3.20 It is pleasing to note the forecast 95% delivery of mandated savings, especially in light of the ongoing challenges faced by services in the current operating conditions. Finance officers will continue to work with services to ensure that these savings are fully delivered as the year progresses and to look at options for delivering on savings indicated as delayed.

### 3.21 School balances

3.22 From a financial perspective, 2020/21 was an unprecedented year for schools who received several significant Welsh Government grants to support them and their pupils during a period of significant disruption to learning, and alongside this sustained periods of enforced closure during the financial year resulted in spending on core budgets being significantly curtailed. This resulted in the majority of schools bringing forward significant surplus balances into the 2021/22 financial year.

3.23 The Authority required schools carrying significant surplus balances that were above levels guided by Welsh Government (£50k for a Primary, £100k for a Secondary) to provide investment plans setting out how they intended to spend the significant balances being held. These plans have subsequently been completed and assessed and has informed

the budget monitoring process for month 2, with schools forecasting to draw on £1.782m of balances during the year, as shown in **table 4** below.

**Table 4: Forecast movement school balances for 2021/22**

Draft Council Fund Outturn 2021/22 – School Balances Summary outturn position at Month 2	Opening Reserves (Surplus) / Deficit Position 2021/22	Draw / (Contribution) from / (to) School Balances @ Month 2	Forecast Reserve Balances at 2021/22 Outturn
	£000's	£'000	£'000
<b>Cluster</b>			
Abergavenny	(1,158)	309	(849)
Caldicot	(1,091)	539	(552)
Chepstow	(349)	516	167
Monmouth	(794)	457	(338)
Special	(26)	(39)	(65)
<b>Total</b>	<b>(3,418)</b>	<b>1,782</b>	<b>(1,636)</b>

3.24 Irrespective of the significant one-off funding given to schools at the end of 2020/21, it is clear that the inherent structural budget deficits that have led to a significant number of schools being in deficit over the past few years remain and these will require resolution regardless. It is expected that the additional funding made available to those schools will allow a period of transition and as to allow those underlying budgetary issues to be rectified without impacting on educational standards.

### 3.25 Capital outturn forecast

3.26 The capital expenditure outturn detailed in **appendix 1** shows a balanced budget with currently no under or over spends being forecast mainly due to expenditure plans still needing to be refined given the early stage in the financial year. Given the significant budget of £79.2m there is clearly a risk of slippage in the programme as the year progresses. This risk is enhanced by a change in Senior Management positions within the Property Management structure and continuing delays in contracting work due to Covid-19 restrictions which are expected to have an impact on investment plans during the year, however this will take some time to become apparent.

3.27 The forecast movement in capital receipts balances for the year is shown below. Whilst overall balances on the face of it are healthy, there remains the risk that forecast receipts for 2022/23 onwards are at comparatively low levels, and combined with the fact that receipts are continuing to be used to subsidise the revenue budget through capitalisation direction means that the scope for further capital investment will be limited.

**Table 5: Forecast movement in capital receipt balances**



	2021/22	2022/23	2023/24	2024/25	2025/26
	£000	£000	£000	£000	£000
Balance as at 1st April	9,581	15,550	15,162	14,076	12,989
Capital receipts used for financing	(2,059)	(684)	(684)	(684)	(684)
Capital receipts used to support capitalisation direction	(2,208)	(2,208)	(507)	(507)	(507)
Capital receipts Received or Forecast	10,236	2,504	104	104	104
<b>Forecast Balance as at 31st March</b>	<b>15,550</b>	<b>15,162</b>	<b>14,076</b>	<b>12,989</b>	<b>11,902</b>

## 4 OPTIONS APPRAISAL

- 4.1 This report provides an update on the current financial situation and the challenges facing the Council now and over the medium term. It has been prepared at a time of great uncertainty as the Council still transitions from the emergency response phase of the Covid-19 pandemic towards a period of recovery.
- 4.1 The outturn forecast that has been prepared for consideration is predicated on assumptions that have been independently assessed by budget holders and subsequently reviewed as part of the budget monitoring process. These assumptions don't look to represent a policy position that Cabinet is looking to take on when services are re-opening, either fully or in a more limited capacity, or how services are looking to respond to the changing demands. Rather they represent a reasoned assessment of the impact on services in year based on known information, anticipated future changes and estimates.
- 4.2 By far the greatest uncertainty that exists is the level of Welsh Government funding to be received to offset additional costs incurred in responding to the Covid-19 emergency response and the significant income losses that have resulted where services have ceased as a result of the lockdown restrictions in place. Current funding commitments from Welsh Government are due end in September 2021 and the council will continue to will look to make strong representations for further clarity on funding for the ongoing Covid-19 pressures for the remainder of the financial year.

## 5 EVALUATION CRITERIA

- 5.1 This forecast outturn report represents an assessment of the forecast for the 2021/22 financial year based on only two months of data. More so than ever the combination of the impact of the Covid-19 pandemic and the fact that it is only part way through the financial year, and combined with the uncertainties on the level of Welsh Government funding support, means that a level of risk uncertainty should be attributed to the forecast.
- 5.2 There is an increased level of comfort that Welsh Government funding will meet additional costs and losses of income brought about by the response to and the impact of the pandemic to the end of September 2021. However, this continues to represent a risk that will only be mitigated by monthly and quarterly submissions to Welsh Government being agreed. And furthermore and beyond those impacts resulting from Covid-19 there exists a number of significant cost pressures that need to be managed regardless.

- 5.3 The Council has traditionally maintained formal reporting to Cabinet at month 2, month 5 and outturn, with more frequent budget monitoring information being undertaken at a departmental level and reported to management and the Strategic Leadership Team. More regular formal reporting to Cabinet is considered necessary only where circumstances necessitate it. Therefore, and as a result of the continuing significant financial challenges facing the Council as a result of the pandemic, there will be more frequent reporting of the in-year revenue and capital outturn forecast. Formal reporting will take place at months 2, 5, 7, 9 and outturn. There will be no formal reporting of the month 11 outturn forecast as the financial year-end will have already taken place by the time the report has been prepared.
- 5.4 The update of the Medium Term Financial Plan (MTFP) and the development of the budget proposals for 2022/23 and the medium term are expected to be significantly challenging. There remains funding uncertainty given that the UK Government has only undertaken a one-year Comprehensive Spending Review which consequently does not enable Welsh Government to provide any additional certainty around indicative budget settlements for Welsh local authorities in future years.
- 5.5 The Council will also need to consider the wider and longer lasting indirect impact on Council services, particularly in the areas of Homelessness, Children's services, Adult social care and Children's additional learning needs. There remains significant latent demand in these areas as a result of the ongoing societal impacts of the Covid-19 response and restrictions, and some of these impacts will take a significant period of time to unwind and the Council therefore needs to engage in careful discussions with Welsh Government around the management of this in the medium term.

## **6 REASONS:**

- 6.1 To ensure that the gravity of the financial challenges facing the Council are understood and that reasonable actions are being taken to safeguard the ongoing financial sustainability of the Council.
- 6.2 To provide a timely update on the current financial circumstances and challenges resulting from the Covid-19 pandemic and that will in turn lead to the Council needing to plan and plot a revised course to ensure it remains financially sustainable into the future.

## **7 RESOURCE IMPLICATIONS:**

- 7.1 The resource implications of the current in-year forecast outturn are contained in this report and the attached appendices. At its worst the forecast outturn exhibits an over spend of £9.02m. However Welsh Government Covid-19 support funding is expected to cover a significant amount of this although it remains unclear as to how far that will extend.
- 7.2 The financial challenges facing the Council and resulting from the Covid-19 pandemic are significant in the current year and will undoubtedly be a feature of the next 4 years of the MTFP. Not just for this Council but all councils across Wales and the UK. The Council is having to incur significant costs in its response effort and this will continue as it transitions towards recovery. Furthermore and resulting from the restrictions that UK Government and Welsh Government have had to put in place to contain the spread of the virus we are

suffering significant shortfalls in our income levels. Some of these will return more quickly than others as services are able to be safely turned back on.

- 7.3 In terms of how the Council will respond to the challenges faced in the current year and over the medium term this will very much depend on the level of compensating funding received from Welsh Government and the flexibilities afforded to Welsh local authorities to spread the impact over more than one financial year.
- 7.4 The Council is working on the basis that it will be fully funded by Welsh Government. However, there is clearly a risk that this will not happen and beyond this there are significant non Covid-19 pressures being managed.
- 7.5 The more immediate step will be to engage a budget recovery plan recognising the risk that targeted and planned cost reductions will be challenging in the current operating environment and given that the Council will as always look to minimise impact on service delivery. As such, the early implementation of the recovery plan will be critical in enabling the Council to reduce the overall forecast deficit especially in light of the challenging budgetary position it finds itself in leading into 2022/23.
- 7.6 There are resultant consequences for the MTFP and the budget process for 2022/23 and these will be developed in parallel and feed into the normal budget cycle and process.

## **8 EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):**

- 8.1 This report provides Members with information on the forecast revenue and capital outturn position of the Authority and carries no decisions. There are therefore no equality of future generations' implications directly arising from this report.
- 8.2 Any such impacts will be fully considered subsequently when Council receives details the budget recovery plan and revised budget proposals.

## **9 CONSULTEES:**

Senior Leadership Team  
Cabinet

## **10 BACKGROUND PAPERS:**

**Appendix 1** – Detailed revenue and capital forecast outturn statement – month 2

**Appendix 2** – Service variance analysis

**Appendix 3** – Progress against budgeted savings

**Appendix 4** – Capital external financing budget revisions

## **11 AUTHORS:**

Peter Davies, Chief Officer for Resources

Jonathan Davies, Acting Assistant Head of Finance (Deputy S151 officer)

**12 CONTACT DETAILS:**

**Tel:** 01633 644294 / 07398 954828

**E-mail:** [peterdavies@monmouthshire.gov.uk](mailto:peterdavies@monmouthshire.gov.uk)

**Tel:** 01633 644114

**E-mail:** [jonathandavies2@monmouthshire.gov.uk](mailto:jonathandavies2@monmouthshire.gov.uk)

## Overall Revenue Position

Table 1: Council Fund 2021/22 Outturn Forecast Summary Statement at Month 2

Service Area	Original Budget 2021/22	Budget Adjustments Months 1-2	Revised Annual Budget	Forecast Outturn	Forecast (Under) / Over Spend @ M2
	'000's	'000's	'000's	'000's	'000's
<b>Social Care, Health &amp; Safeguarding</b>	52,825	(182)	52,643	54,308	1,665
Children & Young People	56,526	23	56,549	57,381	832
Enterprise	21,852	(206)	21,646	24,115	2,469
MonLife	3,951	17	3,968	6,978	3,010
Chief Executives Unit	2,745	(105)	2,640	2,692	52
People & Governance	3,359	(11)	3,348	3,341	(7)
Resources	7,457	(453)	7,004	8,112	1,108
Corporate Costs & Levies	23,415	823	24,238	24,259	21
<b>Net Cost of Services</b>	<b>172,130</b>	<b>(94)</b>	<b>172,036</b>	<b>181,186</b>	<b>9,150</b>
Appropriations	5,836	94	5,930	5,930	0
<b>Expenditure to be Financed</b>	<b>177,966</b>	<b>0</b>	<b>177,966</b>	<b>187,116</b>	<b>9,150</b>
Financing	(177,966)	0	(177,966)	(178,096)	(130)
<b>Net General Fund (Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,020</b>	<b>9,020</b>

Table 2: Council Fund 2021/22 Outturn Forecast Detailed Statement at Month 2

Service Area	Original Budget 2021/22	Budget Adjustments Months 1-2	Revised Annual Budget	Forecast Outturn	Forecast (Under) / Over Spend @ M2
	'000's	'000's	'000's	'000's	'000's
Adult Services	8,341	(34)	8,307	8,596	289
Children Services	16,147	(138)	16,009	17,136	1,127
Community Care	24,386	(73)	24,313	24,711	398
Commissioning	1,431	(2)	1,429	1,295	(134)
Partnerships	436	0	436	436	0
Public Protection	1,524	18	1,542	1,543	1
Resources & Performance	560	47	607	591	(16)
<b>Social Care, Health &amp; Safeguarding</b>	<b>52,825</b>	<b>(182)</b>	<b>52,643</b>	<b>54,308</b>	<b>1,665</b>

Service Area	Original Budget 2021/22	Budget Adjustments Months 1-2	Revised Annual Budget	Forecast Outturn	Forecast (Under) / Over Spend @ M2
Individual Schools Budget	46,488	43	46,531	46,531	0
Resources	1,167	(21)	1,146	1,149	3
Standards	8,871	1	8,872	9,701	829
<b>Children &amp; Young People</b>	<b>56,526</b>	<b>23</b>	<b>56,549</b>	<b>57,381</b>	<b>832</b>
Enterprise & Community Animation	2,837	72	2,909	4,052	1,143
Facilities & Fleet Management	5,487	(54)	5,433	5,984	551
Neighbourhood Services	11,233	(180)	11,053	11,398	345
Placemaking, Highways & Flood	2,295	(44)	2,251	2,681	430
<b>Enterprise</b>	<b>21,852</b>	<b>(206)</b>	<b>21,646</b>	<b>24,115</b>	<b>2,469</b>
Countryside & Culture	1,422	0	1,422	1,476	54
Finance & Business Development	1,735	(1)	1,734	1,734	0
Leisure, Youth & Outdoor Adventure	794	18	812	3,768	2,956
<b>MonLife</b>	<b>3,951</b>	<b>17</b>	<b>3,968</b>	<b>6,978</b>	<b>3,010</b>
Policy, Scrutiny & Customer Service	2,745	(105)	2,640	2,692	52
<b>Chief Executives</b>	<b>2,745</b>	<b>(105)</b>	<b>2,640</b>	<b>2,692</b>	<b>52</b>
People & Governance	3,359	(11)	3,348	3,341	(7)
<b>People &amp; Governance</b>	<b>3,359</b>	<b>(11)</b>	<b>3,348</b>	<b>3,341</b>	<b>(7)</b>
Finance	3,526	(130)	3,396	4,152	756
Information, Communication Technology	3,136	(387)	2,749	2,749	0
Commercial & Corporate Landlord	795	64	859	1,211	352
<b>Resources</b>	<b>7,457</b>	<b>(453)</b>	<b>7,004</b>	<b>8,112</b>	<b>1,108</b>
Precepts & Levies	21,362	0	21,362	21,375	13
Coroner's	147	0	147	147	0
Archives	182	0	182	182	0
Corporate Management	339	0	339	315	(24)
Non Distributed Costs (NDC)	643	0	643	675	32
Strategic Initiatives	(836)	823	(13)	(13)	0
Insurance	1,578	0	1,578	1,578	0
<b>Corporate Costs &amp; Levies</b>	<b>23,415</b>	<b>823</b>	<b>24,238</b>	<b>24,259</b>	<b>21</b>

Service Area	Original Budget 2021/22	Budget Adjustments Months 1-2	Revised Annual Budget	Forecast Outturn	Forecast (Under) / Over Spend @ M2
<b>Net Cost of Services</b>	<b>172,130</b>	<b>(94)</b>	<b>172,036</b>	<b>181,186</b>	<b>9,150</b>
Fixed Asset Disposal Costs	30	0	30	30	0
Interest & Investment Income	(134)	0	(134)	(134)	0
Interest Payable & Similar Charges	3,736	0	3,736	3,736	0
Charges Required under Regulation	6,404	0	6,404	6,404	0
Other Investment Income	0	0	0	0	0
Borrowing Cost Recoupment	(3,619)	0	(3,619)	(3,619)	0
Contributions to Reserves	163	0	163	163	0
Contributions from reserves	(744)	94	(650)	(650)	0
<b>Appropriations</b>	<b>5,836</b>	<b>94</b>	<b>5,930</b>	<b>5,930</b>	<b>0</b>
<b>Expenditure to be Financed</b>	<b>177,966</b>	<b>0</b>	<b>177,966</b>	<b>187,116</b>	<b>9,150</b>
General Government Grants	(69,465)	0	(69,465)	(69,465)	0
Non Domestic Rates	(32,017)	0	(32,017)	(32,017)	0
Council tax	(83,636)	0	(83,636)	(84,136)	(500)
Council Tax Benefit Support	7,152	0	7,152	7,522	370
<b>Financing</b>	<b>(177,966)</b>	<b>0</b>	<b>(177,966)</b>	<b>(178,096)</b>	<b>(130)</b>
<b>Net General Fund (Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,020</b>	<b>9,020</b>

## DIRECTORATE – DIVISION VARIANCE COMMENTS

<b>SOCIAL CARE, HEALTH &amp; SAFEGUARDING</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	<b>1,665</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### **SOCIAL CARE, HEALTH & SAFEGUARDING DIRECTOR'S COMMENTARY:**

The month 2 directorate outturn for 2021/22 is, at this early stage in the financial year, an over spend of £1.665m. The overspend would be £1.75m higher if not assisted by the Social Care Workforce and Sustainability Grant from Welsh Government of £1.242m and £500k of Intermediate Care Funding (ICF) and Discharge to Reassess monies from Health.

The Adult Services division at month 2 has a predicted overspend of £536k, largely as a result of additional carer recruitment to our in house care at home service, and increased care packages in the South of the County. This area of the directorate is benefitting from the Social Care Workforce and Sustainability (SCWS) grant of £1.242m, plus ICF and Discharge to Reassess funding from Health totalling £150k, with ICF scheduled to terminate at 31<sup>st</sup> March 2022.

Children's Services has a forecast overspend of £1.127m. At the end of 2019/20 CLA numbers stood at 213 and remain the same at the end of the first 2 months of this year, which is a positive outcome. However, new children have required high cost residential placements, as opposed to those leaving which have been more in the lower cost fostering/kinship/family placements, accounting for £500k of the overspend. A recent legal case has led to the need for the directorate to pay kinship carers in line with foster carer rates, along with the increase in payment to foster carers due to increasing skills training, producing £272k of the overspend. Legal costs associated with court proceedings accounting for £238K of the over spend, with the remaining £117k due to continued use of agency staffing. This element of the directorate has also benefitted from ICF funding of £350K.

Public Protection continues to strive to remain within its budget and early prediction is a slight overspend of £2k, with plans being looked at to hopefully curtail this as we move through the financial year.

### **ADULT SERVICES**

<b>Outturn Forecast</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	<b>289</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Additional recruitment of carers, over and above budget, into our in house care at home service to facility additional packages of care.

### **CHILDREN SERVICES**

<b>Outturn Forecast</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	<b>1,127</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Even with reducing CLA numbers, new children have required high cost residential placements as a result of increased complexity, as opposed to those leaving which have been more in the lower cost fostering/kinship/family placements, accounting for £500k of the overspend. A recent legal case has led to the need for the directorate to pay kinship carers in line with foster carer rates, along with the



increase in payment to foster carers due to increasing skills training, producing £272k of the overspend. Legal costs associated with court proceedings accounting for £238k of the over spend, with the remaining £117k due to continued use of agency staffing.

### COMMUNITY CARE

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	397	0	0	0	0

The over spend in in the South of the County in our Chepstow Integrated team resulting from increased care packages.

### COMMISSIONING

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'s	(134)	0	0	0	0

Ongoing vacant Commissioning Officer post and due to the continued closure of day facilities transport costs are lower than budget.

### PARTNERSHIPS

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0	0

No variances

### PUBLIC PROTECTION

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'s	2	0	0	0	0

Not meeting staff efficiency savings

### RESOURCES & PERFORMANCE

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	(16)	0	0	0	0

Vacant posts within the Finance team which have recently been appointed too.

CHILDREN & YOUNG PEOPLE	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	832	0	0	0	

### CHILDREN & YOUNG PEOPLE DIRECTOR'S COMMENTARY:

The Directorate's Month 2 position is an over spend of £832k, which is due to additional ALN expenditure.

NB: A 1% pay award has been budgeted for teaching and non-teaching staff. Any award above 1% will result in a pressure for the ISB.

<b>INDIVIDUAL SCHOOLS BUDGET</b>					
<b>Outturn Forecast</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	0	0	0	0	0
Nil variance forecast					
<b>RESOURCES</b>					
<b>Outturn Forecast</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	3	0	0	0	0
Historic costs relating to the closure of Mounton House School					
<b>STANDARDS</b>					
<b>Outturn Forecast</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	829	0	0	0	0
<ul style="list-style-type: none"> <li>• Recoupment decreased by (income received from other LA's) £197,000</li> <li>• Independent placement costs overspent by £197,000</li> <li>• Other LA placement costs overspent by £176,000</li> <li>• Additional support for pupils attending our schools overspent by £223,000</li> <li>• ALN Administrator costs (April – August) £27,000</li> </ul>					

<b>ENTERPRISE</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	2,470	0	0	0	

#### **ENTERPRISE DIRECTOR'S COMMENTARY:**

The Enterprise Directorate is forecasting a £2.47m adverse variance at month 2. The impacts of COVID are still having a pronounced effect upon the services provided within Enterprise along with increased demand for services across the portfolio. Both a projected loss of income and additional costs incurred continue to feature at this time and are currently forecast at £2.2m.

Each service area sets out the detail behind these projections within the next sections of the report and the key financial issues, risks and implications are described.

Across all Service Area's we are looking to ensure that all eligible additional costs and income losses will be claimed against any Welsh Government funding being made available.

#### **ENTERPRISE & COMMUNITY ANIMATION**

<b>Outturn Forecast</b>	<b>Month 2</b>	<b>Month 5</b>	<b>Month 7</b>	<b>Month 9</b>	<b>Outturn</b>
<b>Deficit / (Surplus) £'000s</b>	1,143	0	0	0	0

Enterprise & Community Animation is forecasting a £1.143m overspend, this is mainly due to :-

- **Borough Theatre** - £96k overspend – Covid-19 rules have impacted re-opening and we are expecting net turnover to be affected by £66k as a result, we anticipate that this will be claimed back via the WG income grant. The remaining overspend is caused by the planned closure of the theatre for refurbishment, the theatre will have to close from late Autumn until Jan and we predict the impact on budget will be circa £30k.
- **Communications** - £7k overspend due to increased software costs.
- **Housing** - £1.041m overspend, this can be broken down into 4 main areas :-
  - **Homelessness** – If levels remain the same for rest of year then we are expecting a pressure of £977k split between B&B costs of £301k and hostel security costs of £676k. We anticipate that the first 6 months will be funded by WG Covid-19 grant but if this does end in September than there is a potential impact on budget of £505k.
  - **Sewage Treatment Plants** - £27k overspend – Delays in NRW decision to approve a replacement system at Shirenewton has meant that the plant still needs to be-emptied on a regular basis to avoid leaks.
  - **Social Housing Grant** - £73k overspend – Change in grant T&Cs has meant that core staff costs are no longer claimable causing a budget pressure.
  - **Shared Housing & Private Leasing** - £50k underspend - It is very early in the year for an accurate forecast for this service due to the volatility in rental payments, but if levels remain the same as last year then net income will be enough to return an underspend against budget.

All other services are forecasting a break-even budget.

## FACILITIES & FLEET MANAGEMENT

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
<b>Deficit / (Surplus) £'000s</b>	551	0	0	0	0

Facilities & Fleet management are forecasting a £551k overspend, due to :-

- **Schools Catering** - £81k overspend, covid restrictions are impacting on meal uptake and current levels are 30% of 19-20 numbers, this is affecting turnover. We will be claiming the lost income from the WG income loss fund upto end of September, we are hopeful that restrictions will be eased in the new academic year and uptake will improve.
- **Building Cleaning** - £25k overspend – the requirement to replace and repair essential equipment has pushed the supplies budget overspent. The unit will look to mitigate this as we go through the year.
- **Passenger Transport** – £181k overspend :-
  - **Home to School Transport** - The section is forecasting to overspend by £69k due to an increase in vehicle finance costs of £57k (due to the need to upgrade ageing vehicles to ensure they remain safe and efficient) along with increased staffing costs.
  - **External Commissioning** - The section is forecasting to overspend by £74k due to lower than anticipated income from concessionary and post 16 fares of £31k and increased contract prices.
  - **Private Hire** - The section is forecasting a deficit in private hire income of £38k due to a reduction in external school contracts from September.

**Fleet Maintenance** - £263k overspend – The cost of maintaining the authority's fleet has exceeded available budget, current forecasts predict a £256k shortfall. In addition the number of members of the

car salary sacrifice scheme have reduced meaning savings are below budgeted levels by £6k

## NEIGHBOURHOOD SERVICES

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	346	0	0	0	0

Neighbourhood Services are forecasting to overspend by £346k, this is due to :-

- **Highways, Swtra & Streetlighting** – Break-even budget reported.
- **Waste & Street Scene** - £346k overspend – this is due to additional staffing and vehicles required in waste to ensure we adhere to social distancing guidelines, it is anticipated that these costs will be covered by WG Covid-19 grant.

## PLACEMAKING, HIGHWAYS & FLOOD

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	430	0	0	0	0

Placemaking, Highways & Flood is forecasting to overspend by £430k, this is as a result of :-

- **Planning** - £54k overspend - this is due to an overspend in staffing (25k) due to vacancy factor saving not being achievable and a small overspend on software costs, and a shortfall in planning fee income of £29k - it is anticipated that the income shortfall will be recovered via the WG income loss grant.
- **Planning Policy & LDP** - £200k underspend – reduced spending levels on professional fees as consultant spend is reduced because of LDP delay, this will need to be returned to reserves to fund spending in future years.
- **Car Parks** - £719k overspend – Covid restrictions are impacting on parking and enforcement income and early indications are that we will could see a pressure of £670k in 21-22 - in addition there are overspends in expenditure primarily transport, premises & software costs. We will be claiming back part of the lost income from WG grant but if support ends in September there could be a shortfall of £359k that will need to be managed.
- **Highways dev & flooding** - £143k underspend – Staffing underspend and improved income

MonLife	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	3,010	0	0	0	

### MonLife DIRECTOR'S COMMENTARY:

The MonLife Directorate is forecasting an overspending of 3,010k. Welsh Government have indicated that hardship fund income to cover income losses from our main commercial services, Leisure Centres, Attractions and Gilwern Outdoor Adventure will continue to be funded through the up to September 2021. Claims are likely to be in the region of £2.156m to the end of September, so the remaining over spend of c.£940k is currently unfunded. The forecasts for the remainder of the year; so October 2021 to March 2022, assume a gradual increase in numbers but the assumption is that for the remainder of the year, we will not see a full return to operating normally and do not anticipate a return to our pre-Covid-19 Customer Base.

**(MONLIFE) Countryside & Culture**

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	54	0	0	0	0

The service is currently predicting a loss for the year of some 54k. This relates to the Museum Service and our Learning Offer. It is anticipated that the losses for quarter 1 and 2 will be fully met from the Covid Hardship Grant and the assumption of the over spend is that the service is not expected to be able to fully deliver some of those programmes and events in the Autumn as planned.

**(MONLIFE) Finance & Business Development**

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0	0

No overspend is currently anticipated

**(MONLIFE) Leisure, Youth & Outdoor Adventure**

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	2,956	0	0	0	0

Leisure Centres have partially re-opened with social distancing measures restricting numbers on site but approximately of 50% of members have returned to sites but there have been high levels of membership cancellations and significant numbers of members continuing to freeze their memberships until circumstances at the centres change. The Outdoor Adventure Service is currently unable to offer any residential visits presently until government guidance eases the restrictions. It is anticipated that these significant losses will be covered by the hardship grant provided by the Welsh Government until September 2021. The currently unfunded overspend predicted in quarters 3 and 4 is due to presumed reduced activity as it is expected to take time to rebuild confidence with users.

CHIEF EXECUTIVES UNIT	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	52	0	0	0	

**CEO DIRECTOR'S COMMENTARY:**

The Policy, Scrutiny and Customer Experience division is forecasting a £52K overspend. This is partly due to the inability to deliver income targets in community hubs, which include the library service in all towns and Usk Post Office. The over spend has been partly offset by posts which have been held vacant during the pandemic but which need to be filled to maintain the service as we re-open. The contact centre is also forecasting an overspend resulting from the need to bring in temporary staff to cope with a sustained increase in phone calls, primarily dealing with a high volume of enquiries for waste and recycling, and in particular HWRC bookings. Community Education is presently forecasting a break-even position. However, there remains a high degree of uncertainty in this area as grant provider may require clawback of income as the service has been unable to achieve learner targets due to the pandemic.

## POLICY, SCRUTINY & CUSTOMER EXPERIENCE

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	52	0	0	0	0

Policy, Scrutiny & Customer service is forecasting a £52k overspend, mainly due to :-

- **Community Hubs** - £21k overspend – shortfall in income due to unachievable income budgets.
- **Contact Centre** - £7k overspend – Increase in staff costs to cope with increase in customer demand.
- **Corporate CEO** - £9k overspend – due to inability to meet staff vacancy factor saving and an increase in license costs.

**SLT Support** - £12k overspend – staff costs have exceeded available budget due to an increase in hours within the team.

PEOPLE & GOVERNANCE	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	(7)	0	0	0	

### People & Governance DIRECTOR'S COMMENTARY:

People & Governance is reporting a £7k underspend, this is due to :-

- £4k overspend in **Democratic services** due to the inability to make staff vacancy savings.
- £11k underspend in **Land Charges** – this is due to staff savings from a vacant post.

All other services are reporting break-even.

RESOURCES	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	1,080	0	0	0	

### RESOURCES DIRECTOR'S COMMENTARY:

The Resources Directorate is showing signs of early budget pressure. Departments will now redouble their efforts to reduce or contain pressures and to identify cost savings that can be achieved by ceasing non-essential spend and where this is practicable and does not have an unacceptable impact on core service delivery.

The pressures across the directorate of £1.107m are represented by:

- £207k of non-COVID net pressure and notably relate to income losses in markets; anticipated early projections on B&B housing benefit claims that cannot be recovered via housing benefit

subsidy or through Welsh Government's COVID Hardship Fund; offset by staff vacancies caused by a delay in restructure proposals being implemented.

- b) Full year forecast pressures of £900k relating to COVID and that have previously been recovered in full from Welsh Government's COVID Hardship Fund. £628k of this relates to cost pressures relating to B&B housing benefit claims that cannot be recovered via DWP and the housing benefit subsidy mechanism. The remaining £272k relates to income losses relating to COVID and that relate to income losses in relation to investment properties, markets and summons income.

The risk relates to Welsh Government not bringing further funding forward post 30<sup>th</sup> September, and where funding commitments currently extend to, to meet anticipated pressures contained in b) above and that relate to the last six months of 2021/22 and beyond. In a worst-case situation this could result in £392k of pressures not funded by Welsh Government. And that when added to the £207k forecast non-COVID pressures above would represent a £599k pressure to be managed in year.

## FINANCE

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	756	0	0	0	0

Finance is forecasting to overspend by £756k, this is due to :-

- **Revenues** - £888k overspend, this is due in the main to :-
  - **Housing Benefits** - £756k overspend - It is too early in the financial year to provide an accurate forecast for this volatile budget. What is clear is that the budget pressure that emerged last year through the pandemic remains. £627k of this can be linked to Homeless B&B placements made as a result of the Covid-19 crisis (for which we are unable to claim Housing Benefit subsidy) e. We are able to claim some of these costs back through Welsh Government's hardship scheme. However currently this scheme only runs until September 2021, with no certainty of funding for the second half of the financial year so there could be a £314k pressure here to be managed post September. The remaining £128k over spend relates to a £55k increase in the bad debt provision (likely to improve as the year progresses) and £73k resulting from a general increase in caseloads and awards made.
  - **Council Tax** - £146k overspend – This is due to a £60k over spend against salary costs caused by the movement of budget to Finance as part of Resources restructure (this has been offset by a corresponding underspend within Finance). Also, a £79k anticipated shortfall in summons income. We are still awaiting confirmation of court dates for this year and therefore it is currently unclear how much we will be able to recover/process this way. Last year we received funding from Welsh Government to offset some of this lost income. However, it is unclear whether this funding will also be available into 2021/22.
  - **Debtors and Charity relief** - £13k underspend – mainly due to staff savings in debtors and grant income from Welsh Government for the ongoing administration of Business Support Grants.
- **Finance** - £122k underspend – This is a result of senior management vacancies, we are anticipating that these positions will be filled from September.
- **Systems & Cashiers** – a net £11k underspend – we have seen an over spend in Cashiers, our budget includes a £20k saving that was brought in for the implementation of a scheme to remove cheques from the authority's day-to-day business. The roll-out of the new system has been delayed due to the covid-19 pandemic so we have incurred a budget pressure. In addition, we have seen a £6k increase in card handling fees as more people are paying online for services. This has been offset by a £37k underspend in Revenues & Systems Support due to savings in systems development.



- **Payroll Systems & Support** – On Budget

### INFORMATION, COMMUNICATION & TECHNOLOGY

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	0

ICT is forecasting a break-even budget.

### COMMERCIAL & CORPORATE LANDLORD

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	352	0	0	0	0

Commercial & Corporate Landlord is forecasting to overspend by £352k :-

- **Investment Properties** - £50k overspend. Newport Leisure Park is forecasting to return a £350k surplus but this is £50k below budgeted level, the shortfall can be attributed to the effects of the Covid-19 pandemic. Castlegate Business Park is reporting a break-even position.
- **Landlord Services** - £97k overspend. This is due to an estimated £142k shortfall in income as we have lost rental income of £77k from the vacant spaces in our Magor office and a £65k loss of service charge, in addition there is a £14k overspend in supplies & services. This has been offset by a £51k saving in staff costs due to vacant posts only being filled part way through the year. We are anticipating that some of the lost income can be claimed via the WG through the income loss grant scheme, but this will only be to September so there will be a pressure to manage later in the year.
- **Markets** - £205k overspend. This is due to an increase in waste disposal costs (£35k) and a forecast shortfall in income of £170k, this has been caused by 2 things, reduced charges due to disruption caused by Market Hall refurbishment (£92k) and reduced numbers of stalls imposed by Covid-19 restrictions (£78k). An element of lost income due to Covid-19 can be reclaimed up to end of September.
- All other services are reporting a break-even position.

<b>CORPORATE COSTS &amp; LEVIES</b>	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	21	0	0	0	

### PRECEPTS & LEVIES

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	13	0	0	0	

National parks levy notified after budget produced - increase in levy of circa 10% based on increased staff and project work required

### CORONERS SERVICES



Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	
No variance at month 2					
<b>CORPORATE MANAGEMENT</b>					
Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	(24)	0	0	0	
Small unbudgeted surpluses on Creditors refunds, apprenticeship levy					
<b>NON DISTRIBUTED COSTS</b>					
Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	32	0	0	0	
Additional pension strain costs notified since the budget has been set					
<b>STRATEGIC INITIATIVES</b>					
Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	
No variance at month 2					
<b>INSURANCE</b>					
Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	
No variance at month 2					

<b>APPROPRIATIONS</b>	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	
<b>FIXED ASSET DISPOSAL COSTS</b>					
Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	
No variance at month 2					
<b>INTEREST &amp; INVESTMENT INCOME</b>					
Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / <b>(Surplus)</b> £'000s	0	0	0	0	

No variance at month 2

### INTEREST PAYABLE & SIMILAR CHARGES

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0	

No variance at month 2

### CHARGES REQUIRED UNDER REGULATION

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0	

No variance at month 2

### OTHER INVESTMENT INCOME

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0	

No variance at month 2

### BORROWING COST RECOUPMENT

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	0	0	0	0	

No variance at month 2

FINANCING	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	(130)	0	0	0	

### COUNCIL TAX BENEFIT SUPPORT

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	370	0	0	0	

As with the last financial year this budget is under particular pressure as a direct result of the Covid-19 pandemic. Late last financial year, the Welsh Government agreed funding to cover the majority of these additional costs. However, we have yet to receive confirmation of similar support for this year.

### COUNCIL TAX

Outturn Forecast	Month 2	Month 5	Month 7	Month 9	Outturn
Deficit / (Surplus) £'000s	(500)	0	0	0	

Currently the overall position for council tax income looks healthy. We continue to see new properties being added to the tax base, a review of exemptions and discounts has seen a drop in the number awarded and despite Covid-19 collection rates remain relatively strong. The position will be monitored closely, especially the potential impact of court availability which may affect recovery in later months.

## 2. SCHOOLS

- 2.1. A Board of Governors who are responsible for managing the school's finances directly governs each of the Authority's Schools. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools. Below is a table showing the outturn forecast Schools' balances position based on month 2 projections for each Educational Cluster.

Draft Council Fund Outturn 2021/22 – School Balances Summary outturn position at Month 2	(A) Opening Reserves (Surplus) / Deficit Position 2021/22	(B) Draw / (Contribution) from / (to) School Balances @ Month 2	(C) Draw / (Contribution) from / (to) School Balances @ Month 5	(D) Draw / (Contribution) from / (to) School Balances @ Month 7	(E) Draw / (Contribution) from / (to) School Balances @ Month 9	(A+B) Forecast Reserve Balances at 2021/22 Outturn
Cluster	£000's	£'000	£'000	£'000	£'000	£'000
Abergavenny	(1,158)	309				(849)
Caldicot	(1,091)	539				(552)
Chepstow	(349)	516				167
Monmouth	(794)	457				(338)
Special	(26)	(39)				(65)
<b>Total</b>	<b>(3,418)</b>	<b>1,782</b>				<b>(1,636)</b>

- 2.2. Collective School Balances at the beginning of the financial year amounted to a £3,418,120 surplus. The Schools month 2 forecast anticipated draw on reserves is £1,781,648, which results in a forecast surplus balance of £1,636,472. (The majority of the surplus balance brought forward is due to two grants being awarded to schools at 2020/21 year end; the Schools Revenue Maintenance Grant and Recruit, Recover and Raise Standards).
- 2.3. The movement of individual schools forecast to be in deficit since the start of the financial year is shown below:

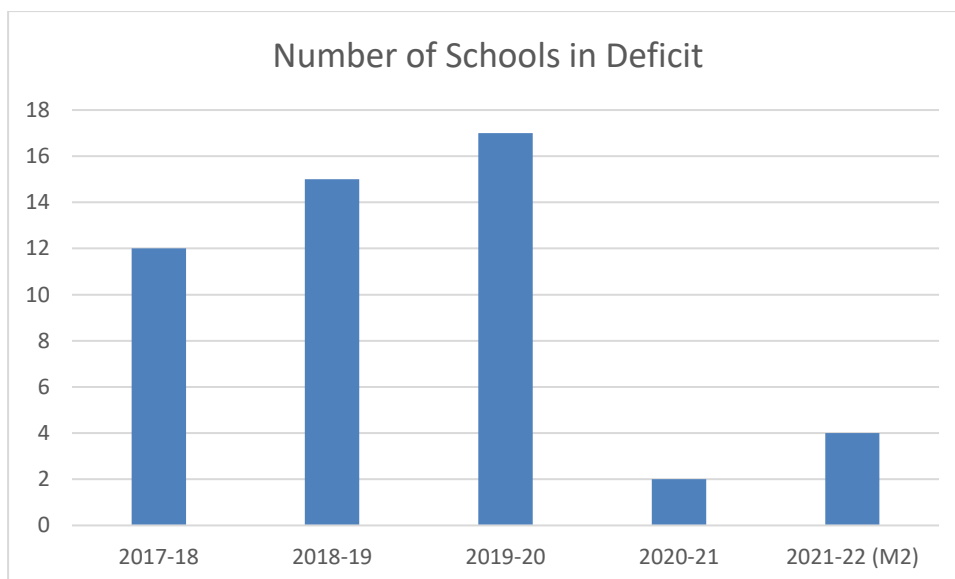
Start of year	Month 2 (Forecast)
2	4
Chepstow Comprehensive	Chepstow Comprehensive
Llandogo Primary	Llandogo Primary
	Ysgol Gymraeg Y Fenni
	Ysgol Gymraeg Y Ffin

- 2.4. All schools in a deficit budget have, or are in the process of agreeing recovery plans. These recovery plans will be confirmed with both the Local Education Authority and each School's Governing Body. Once finalised the schools with significant deficits will be monitored by the Cabinet member for Children and Young People and Resources on a termly basis.

2.5. Total schools balances have been exhibiting a fluctuating trend with some schools showing a continuing reduction in schools balances, which is of concern, and others a more balanced trend. However, as previously advised, grants awarded to schools at 2020/21 year end has resulted in a large increase in school balances.

Financial Year-end	Net level of School Balances
2014-15	(1,140)
2015-16	(1,156)
2016-17	(269)
2017-18	(175)
2018-19	232
2019-20	435
2020-21	(3,418)
2021-22 (Forecast)	(1,636)

2.6. The increase in school balances has resulted in a reduction in the number of schools in deficit, as illustrated in the following table:-



### 3 CAPITAL OUTTURN

3.1 The summary forecast Capital position at Month 2 is as follows:

#### Forecast Capital Outturn Position 2021/22 at Month 2

Select Portfolio	Slippage B/F	Original Budget	Budget Adjustments	Provisional Slippage	Revised Budget 2021/22	Forecast	Variance
	£000's	£000's	£000's	£000's	£000's	£000's	£000's
<b>Expenditure</b>							
Children & Young People	15,381	14,423	1,261	0	31,065	31,065	0
Economic & Development	19,244	546	606	0	20,396	20,396	0
Adult	5,964	0	0	0	5,964	5,964	0
Strong Communities	8,554	11,545	1,708	0	21,807	21,807	0
<b>Total Expenditure</b>	<b>49,143</b>	<b>26,514</b>	<b>3,575</b>	<b>0</b>	<b>79,232</b>	<b>79,232</b>	<b>0</b>
<b>Financing</b>							
Supported Borrowing	0	(2,431)	0	0	(2,431)	(2,431)	0
General Capital Grant	0	(2,438)	0	0	(2,438)	(2,438)	0
Grants and Contributions	(19,096)	(13,160)	(3,575)	0	(35,831)	(35,831)	0
S106 Contributions	(711)	0	0	0	(711)	(711)	0
Unsupported Borrowing	(27,031)	(4,094)	0	0	(31,125)	(31,125)	0
Earmarked Reserve & Revenue Funding	(241)	0	0	0	(241)	(241)	0
Capital Receipts	(2,064)	(2,891)	0	0	(4,955)	(4,955)	0
Leasing	0	(1,500)	0	0	(1,500)	(1,500)	0
<b>Total Financing</b>	<b>(49,143)</b>	<b>(26,514)</b>	<b>(3,575)</b>	<b>0</b>	<b>(79,232)</b>	<b>(79,232)</b>	<b>0</b>

3.2 The capital expenditure forecast outturn at month 2 shows a balanced budget as currently no under or over spends are being forecast mainly due to expenditure plans still needing to be refined given the early stage in the financial year. A change in Senior Management positions within the Property Management structure and continuing delays in contracting work due to Covid-19 restrictions are expected to have an impact during the year, however this will take some time to become clear.

### 3.3 Useable Capital Receipts Available

3.4 In the table below, the effect of the changes to the forecast capital receipts on the useable capital receipts balances available to meet future capital commitments are illustrated.

2021/22	2022/23	2023/24	2024/25	2025/26
£000	£000	£000	£000	£000

Balance as at 1st April	9,581	15,550	15,162	14,076	12,989
Capital receipts used for financing	(2,059)	(684)	(684)	(684)	(684)
Capital receipts used to support capitalisation direction	(2,208)	(2,208)	(507)	(507)	(507)
Capital receipts Received or Forecast	10,236	2,504	104	104	104
<b>Forecast Balance as at 31st March</b>	<b>15,550</b>	<b>15,162</b>	<b>14,076</b>	<b>12,989</b>	<b>11,902</b>

This page is intentionally left blank



Authority Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
Directorate	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
Enterprise	267	1,248	954	0	<b>2,469</b>	864
Monlife	0	0	3,010	0	<b>3,010</b>	940
People & Governance	(7)	0	0	0	<b>(7)</b>	0
Resources	208	628	272	0	<b>1,108</b>	392
Chief Executive Unit	52	0	0	0	<b>52</b>	0
Children & Young People	832	0	0	0	<b>832</b>	0
Social Care, Health & Safeguarding	1,665	0	0	0	<b>1,665</b>	0
Corporate	21	0	0	0	<b>21</b>	0
Appropriations	0	0	0	0	<b>0</b>	0
Financing	(500)	370	0	0	<b>(130)</b>	185
	<b>2,538</b>	<b>2,246</b>	<b>4,236</b>	<b>0</b>	<b>9,020</b>	<b>2,381</b>

ENTERPRISE Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)		
DIVISION	Net Service Pressures not related to Covid-19 (£000)					
Enterprise & Community Animation	66	1,010	66	0	1,142	505
Facilities & Fleet	470	0	81	0	551	0
Neighbourhood Services	0	238	108	0	346	0
Placemaking, Highways & Flood	(269)	0	699	0	430	359
	267	1,248	954	0	2,469	864

ENTERPRISE Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)		
	Service Pressures not related to Covid-19 (£000)					
Enterprise & Community Animation						
Borough Theatre - Loss of income due to closure due to Covid and then refurb	30		66		96	
Communications - Increase in Software Costs	7				7	
Homelessness - Increase in B&B costs, security costs due to Covid	(34)	1,010			976	505
Sewage Treatment Costs - Shirenewton waste removal to avoid leaks.	27				27	
Housing Grant - Staff costs no longer covered by grant T&Cs	74				74	
Shared Housing & Private Leasing	(50)				(50)	
Housing Associations - Mortgage costs	8				8	
Strategic Services - Photocopying & Software increases	4				4	

<b>Total</b>	<b>66</b>	<b>1,010</b>	<b>66</b>	<b>0</b>	<b>1,142</b>	<b>505</b>
<b>Facilities &amp; Fleet</b>						
Schools Catering - Loss of income/FSM increase	0	0	81		81	
Building Cleaning - Essential equipment repair & replacement.	25	0	0		25	
PTU - Vehicle Financing Costs	57	0	0		57	
PTU - Increased Staff Costs	12				12	
PTU - Reduction in Concessionary Fare and Private Hire income	69				69	
PTU Commissioning - Increase in contract costs.	43	0			43	
Transport - Green car scheme loss £6k, increased repair costs for additional vehicles taken on for covid.	264	0			264	
<b>Total</b>	<b>470</b>	<b>0</b>	<b>81</b>	<b>0</b>	<b>551</b>	<b>0</b>
<b>Neighbourhood Services</b>						
Waste - Increased vehicle Hire & Running Costs due to Covid social distancing requirements.		238			238	
Waste - External Trade Income			108		108	
<b>Total</b>	<b>0</b>	<b>238</b>	<b>108</b>	<b>0</b>	<b>346</b>	<b>0</b>
<b>Placemaking, Highways &amp; Flood</b>						
Planning - Reduction in planning fees, inability to make vacancy factor savings	25	0	29		54	
LDP - Consultant Uspend	(200)				(200)	
Car Parking & CPE - Software, premises and transport overspend	49		0		49	
Car Parking & CPE Income down	0	0	670		670	359
Highway Dev & Flooding - Staff uspend & improved income.	(143)				(143)	
<b>Total</b>	<b>(269)</b>	<b>0</b>	<b>699</b>	<b>0</b>	<b>430</b>	<b>359</b>
<b>TOTAL ENTERPRISE</b>	<b>267</b>	<b>1,248</b>	<b>954</b>	<b>0</b>	<b>2,469</b>	<b>864</b>

Monlife Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
DIVISION	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
Countryside & Culture	0	0	54	0	54	10
Finance & Business Development	0	0	0	0	0	0
Leisure, Youth & Outdoor Adventure	0	0	2,956	0	2,956	930
	<b>0</b>	<b>0</b>	<b>3,010</b>	<b>0</b>	<b>3,010</b>	<b>940</b>

Monlife Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
	Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
Countryside & Culture						
Countryside & Culture - Income Loss			54		54	10
<b>Total</b>	<b>0</b>	<b>0</b>	<b>54</b>	<b>0</b>	<b>54</b>	<b>10</b>
Finance & Business Development						
					0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Leisure, Youth & Outdoor Adventure						
Leisure, Youth & Outdoor Adventure - Loss of leisure centre & outdoor ed income			2,956		2,956	930
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,956</b>	<b>0</b>	<b>2,956</b>	<b>930</b>
<b>TOTAL MONLIFE</b>	<b>0</b>	<b>0</b>	<b>3,010</b>	<b>0</b>	<b>3,010</b>	<b>940</b>

People & Governance Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)		
DIVISION						
<b>People &amp; Governance</b>	(7)	0	0	0	(7)	0
	(7)	0	0	0	(7)	0

People & Governance Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)		
<b>People &amp; Governance</b>						
Democratic Services - Inability to meet staff vacancy savings	4				4	
Land Charges - Vacant Post	(11)				(11)	
<b>Total</b>	(7)	0	0	0	(7)	0
<b>TOTAL P&amp;G</b>	(7)	0	0	0	(7)	0

RESOURCES Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)		
DIVISION	Net Service Pressures not related to Covid-19 (£000)					
Commercial, Corporate & landlord Services	158	0	193	0	351	78
Finance	50	628	79	0	757	314
Future Monmouthshire	0	0	0	0	0	0
Information Communication Technology	0	0	0	0	0	0
	<b>208</b>	<b>628</b>	<b>272</b>	<b>0</b>	<b>1,108</b>	<b>392</b>

RESOURCES Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)		
	Service Pressures not related to Covid-19 (£000)					
<b>Commercial, Corporate &amp; landlord Services</b>						
Estates - Income loss from vacant office space in magor and loss of service charge, offset by staff savings	19		77		96	39
Commercial Investments - income shortfall NLP	12		38		50	
MCC Markets - Income Loss due to 50% charge due to refurb, £78k due to covid rules. £35k over on Refuse.	127		78		205	39
<b>Total Commercial, Corporate &amp; landlord Services</b>	<b>158</b>	<b>0</b>	<b>193</b>	<b>0</b>	<b>351</b>	<b>78</b>
Finance						

Benefits - B&B HB claims increasing due to Covid, not all can be claimed against Housing benefit subsidy so pressure on budget.	128	628			756	314
Council Tax & NNDR - Shortfall in Summons income due to courts being closed and decision to halt recovery of Unpaid Council Tax & Business Rates. Salary overspend as budget moved as part of restructure that has not taken place yet.	67		79		146	
Charity Relief - Business Grants admin grant payment	(8)				(8)	
Debtors - Vacant post	(5)				(5)	
Finance & Imp - Senior staff vacancy saving	(121)				(121)	
Systems & Exchequer - Security carrier savings, system dev postponement savings.	(11)				(11)	
<b>Total Finance</b>	<b>50</b>	<b>628</b>	<b>79</b>	<b>0</b>	<b>757</b>	<b>314</b>
<b>Future Monmouthshire</b>						
					0	
<b>Total Future Monmouthshire</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ICT</b>						
					0	
<b>Total ICT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL RESOURCES</b>	<b>208</b>	<b>628</b>	<b>272</b>	<b>0</b>	<b>1,108</b>	<b>392</b>

Chief Executive Unit Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
DIVISION	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
<b>Policy, Scrutiny &amp; Customer Service</b>	52	0	0	0	52	0
	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>0</b>

Chief Executive Unit Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				
	Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	Potential Covid Pressure Qtr3 & 4
<b>Policy, Scrutiny &amp; Customer Service</b>						
Community Hubs - Unachievable income budget.	22				22	
Contact Centre - Additional staff hours to cope with increase in call volume.	8				8	
Corporate CEO - Inability to meet vacancy factor and increase in licensing fees	10				10	
SLT Support - Increase in staff Costs	12				12	
<b>Total Policy, Scrutiny &amp; Customer Service</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>0</b>
<b>TOTAL CEO</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>0</b>



Children & Young People Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
DIVISION	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
<b>Individual Schools Budgets</b>	0	0	0	0	0	0
<b>Resources</b>	3	0	0	0	3	0
<b>Standards</b>	829	0	0	0	829	0
	<b>832</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>832</b>	<b>0</b>

Children & Young People Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				
	Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	Potential Covid Pressure Qtr3 & 4
<b>Individual Schools Budgets</b>						
					0	
					0	
<b>Total Individual Schools Budgets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources</b>						
Other	3				3	
					0	
					0	
					0	
<b>Total Resources</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>
<b>Standards</b>						
Additional learning needs - placements, recoupment, support	826				826	
Other	3				3	

						0	
						0	
<b>Total Standards</b>	<b>829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>829</b>	<b>0</b>
<b>CYP</b>	<b>832</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>832</b>	<b>0</b>

Social Care, Health & Safeguarding Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
DIVISION	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
Adult Services	288	0	0	0	288	0
Children Services	1,128	0	0	0	1,128	0
Community Care	397	0	0	0	397	0
Commissioning	(133)	0	0	0	(133)	0
Partnerships	0	0	0	0	0	0
Public Protection	2	0	0	0	2	0
Resources & Performance	(17)	0	0	0	(17)	0
	1,665	0	0	0	1,665	0

Social Care, Health & Safeguarding Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				
	Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	Potential Covid Pressure Qtr3 & 4
<b>Adult Services</b>						
Reduced capacity to offer services	(95)				(95)	
Additional care packages & recruitment	383				383	
<b>Total Adult Services</b>	<b>288</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>288</b>	<b>0</b>
<b>Children Services</b>						
Additional placement costs for LAC and non LAC population	617				617	
Legal case relating to rate historically paid to kinship carers	273				273	

Legal costs	238				238	
<b>Total Children's Services</b>	<b>1,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,128</b>	<b>0</b>
<b>Community Care</b>						
Increase in care packages	397				397	
<b>Total Community Care</b>	<b>397</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>397</b>	<b>0</b>
<b>Commissioning</b>						
Reduced travel costs in relation to reduced capacity to offer services	(58)				(58)	
Other	(17)					
Termination of the Usk Services contract	(58)				(58)	
<b>Total Commissioning</b>	<b>(133)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(116)</b>	<b>0</b>
<b>Partnerships</b>						
					0	
<b>Total Partnerships</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Public Protection</b>						
Other	2				2	
<b>Total Public Protection</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>Resources &amp; Performance</b>						
Other	(17)				(17)	
<b>Total Resources &amp; Performance</b>	<b>(17)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(17)</b>	<b>0</b>
<b>SCH</b>	<b>1,665</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,682</b>	<b>0</b>

Corporate Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
DIVISION	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
Precepts & Levies	13	0	0	0	13	0
Coroner's	0	0	0	0	0	0
Corporate Management	(24)	0	0	0	(24)	0
Non Distributed Costs (NDC)	32	0	0	0	32	0
Strategic Initiatives	0	0	0	0	0	0
Insurance	0	0	0	0	0	0
	21	0	0	0	21	0

Corporate Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				
	Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	Potential Covid Pressure Qtr3 & 4
<b>Precepts &amp; Levies</b>						
National parks levy	13				13	
					0	
<b>Total</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>0</b>
<b>Coroner's</b>						
					0	
					0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Corporate Management</b>						
Unbudgeted income	(24)				(24)	
					0	

						0	
<b>Total</b>	<b>(24)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(24)</b>	<b>0</b>
<b>Non Distributed Costs (NDC)</b>							
Pension strain costs	32					32	
						0	
<b>Total</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>0</b>
<b>Strategic Initiatives</b>							
						0	
						0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Insurance</b>							
						0	
						0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>

Appropriations Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				Potential Covid Pressure Qtr3 & 4
DIVISION	Net Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	
Fixed Asset Disposal Costs	0	0	0	0	0	0
Interest & Investment Income	0	0	0	0	0	0
Interest Payable & Similar Charges	0	0	0	0	0	0
Charges Required under Regulation	0	0	0	0	0	0
Other Investment Income	0	0	0	0	0	0
Borrowing Cost Recoupment	0	0	0	0	0	0
	0	0	0	0	0	0

Appropriations Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES				
	Service Pressures not related to Covid-19 (£000)	Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)	Total	Potential Covid Pressure Qtr3 & 4
Fixed Asset Disposal Costs						
					0	
					0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest & Investment Income						
					0	
					0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest Payable & Similar Charges						
					0	
					0	

						0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges Required under Regulation</b>							
						0	
						0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Investment Income</b>							
						0	
						0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Borrowing Cost Recoupment</b>							
						0	
						0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>








Financing Summary	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)		
DIVISION	Net Service Pressures not related to Covid-19 (£000)					
<b>Council Tax</b>	(500)	0	0	0	(500)	0
<b>Council Tax Reduction Scheme</b>	0	370	0	0	370	185
	<b>(500)</b>	<b>370</b>	<b>0</b>	<b>0</b>	<b>(130)</b>	<b>185</b>

Financing Detailed	Non Covid-19 Pressures	COVID- 19 Specific PRESSURES			Total	Potential Covid Pressure Qtr3 & 4
		Expenditure directly attributable to Covid- 19 (£000)	Shortfall /Loss of Income due to Covid-19 (£000)	Costs incurred due to changes in service delivery (£000)		
	Service Pressures not related to Covid-19 (£000)					
<b>Council Tax</b>						
Increase in base, reductions in exemptions, collection rate remaining healthy	(500)				(500)	
					0	
<b>Total</b>	<b>(500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(500)</b>	<b>0</b>
<b>Council Tax Reduction Scheme</b>						
CTRS		370			370	185
					0	
<b>Total</b>	<b>0</b>	<b>370</b>	<b>0</b>	<b>0</b>	<b>370</b>	<b>185</b>
<b>Total</b>	<b>(500)</b>	<b>370</b>	<b>0</b>	<b>0</b>	<b>(130)</b>	<b>185</b>

This page is intentionally left blank

(SELECT)	REF.	Disinvestment 2021-22	2021/22 Budgeted Savings	Value of Saving forecast at Month 2	Delayed Savings	Savings deemed Unachievable YTD	% Forecast M2
			£000	£000	£000	£000	
		Children & Young People	(1,510)	(1,313)	(197)	0	87.0%
		Social Care & Health	(874)	(874)	0	0	100.0%
		Enterprise	(821)	(821)	0	0	99.9%
		MonLife	(100)	(80)	0	(20)	80.0%
		Resources	(165)	(165)	0	0	100.0%
		Chief Executives Units	(32)	(20)	(12)	0	62.5%
		Corporate Costs & Levies	(1,508)	(1,508)	0	0	100.0%
		Appropriations	275	275	0	0	100.0%
		<b>Totals Disinvestments by Directorate</b>	<b>(4,734)</b>	<b>(4,506)</b>	<b>(209)</b>	<b>(20)</b>	<b>95.2%</b>

Page 51		Children & Young People Select Committee	(1,510)	(1,313)	(197)	0	87.0%
		Adult Select Committee	(874)	(874)	0	0	100.0%
		Economic & Development Select Committee	(62)	(62)	0	0	99.6%
		Strong Communities Select Committee	(2,288)	(2,257)	(12)	(20)	98.6%
		<b>Totals Disinvestments by Select</b>	<b>(4,734)</b>	<b>(4,506)</b>	<b>(209)</b>	<b>(20)</b>	<b>95.2%</b>

		Children & Young People	2021/22 Budgeted Savings	Value of Saving forecast at Month 2	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress	Risk of current forecast saving NOT being achieved ( High / Medium / Low )
			£000	£000	£000	£000			
CYP	CYP 1	Mounton House closure impact on ISB	(1,258)	(1,258)	0	0		Achieved	Low
CYP	CYP 2	Additional recoupment income - mainstream	(252)	(55)	(197)	0		May achieve saving in the future, if out of county pupils transfer to a school within Monmouthshire	Medium
		<b>Total Children &amp; Young People</b>	<b>(1,510)</b>	<b>(1,313)</b>	<b>(197)</b>	<b>0</b>			
		<b>Social Care &amp; Health</b>							
ADULT	SCH 1	Fees & Charges 2021/22	(79)	(79)	0	0		Achieved	Low
ADULT	SCH 2	Increase in Social Care Workforce Development (SCWD) grant	(247)	(247)	0	0		Achieved	Low
ADULT	SCH 3	Removal of TWUD base budget	(548)	(548)	0	0		Achieved	Low

		<b>Total Social Care &amp; Health</b>	<b>(874)</b>	<b>(874)</b>	<b>0</b>	<b>0</b>			
		<b>Enterprise</b>							
E&D	ENT	PLANHOUS - Staff Saving - 20-21 Staff Restructure Savings (£11,950) + £50k LDP senior officer saving, frozen until 23/24.	(62)	(62)	0	0		Achieved	Low
SCOMM	ENT	NEIGHBOURHOOD - Waste - Service Savings	(685)	(685)	0	0		Achieved	Low
SCOMM	ENT	NEIGHBOURHOOD - Grounds Maintenance - Remove Sweeper & Staff savings	(65)	(65)	0	0		Achieved	Low
SCOMM	ENT	Increase in discretionary Fees & Charges	(9)	(9)	0	0		Achieved	Low
		<b>Total Enterprise</b>	<b>(821)</b>	<b>(821)</b>	<b>0</b>	<b>0</b>			
		<b>MonLife</b>							
SCOMM	MonLife	MONLIFE - Removal of Events Co-ordinator Post	(25)	(25)	0	0		Achieved post has not been filled.	Low
SCOMM	MonLife	MONLIFE - Introduce Car Parking Charges at Caldicot Castle	(20)	0	0	(20)		Will not be achieved this financial year as charges are not being introduced.	High
SCOMM	MonLife	Increase in discretionary Fees & Charges	(55)	(55)	0	0		Increase has been implemented, any shortfall will be claimed from WG loss of income claims.	Low
		<b>Total MonLife</b>	<b>(100)</b>	<b>(80)</b>	<b>0</b>	<b>(20)</b>			
		<b>Chief Executive's Unit</b>							
SCOMM	CEO	GOVDEMSUP - Members Supplies & Services	(15)	(15)	0	0		Achieved	Low
SCOMM	CEO	GOVDEMSUP - Staff Vacancy Saving	(17)	(5)	(12)	0		Increased staff hours have partly offset saving	Low
		<b>Total Chief Executive's Unit</b>	<b>(32)</b>	<b>(20)</b>	<b>(12)</b>	<b>0</b>			
		<b>Resources</b>							
SCOMM	RES	CORPLORD - Property Accommodation Savings.	(50)	(50)	0	0		Achieved	Low
SCOMM	RES	FUTUREMON - Mileage Savings	(71)	(71)	0	0		Achieved	Low
SCOMM	RES	FUTUREMON - Staff Secondment Savings	(44)	(44)	0	0		Achieved	Low
		<b>Total Resources</b>	<b>(165)</b>	<b>(165)</b>	<b>0</b>	<b>0</b>			
		<b>Corporate Costs &amp; Levies</b>							
SCOMM	COL001	Capitalisation directive	(1,508)	(1,508)	0	0		Likely to be taken in full	Low
		<b>Total Corporate Costs &amp; Levies</b>	<b>(1,508)</b>	<b>(1,508)</b>	<b>0</b>	<b>0</b>			
		<b>Appropriations</b>							
SCOMM	APP001	Net Minimum Revenue Provision (MRP) increase based on additional activity	275	275	0	0		Included in overall MRP charge for year	Low
		<b>Total Appropriations</b>	<b>275</b>	<b>275</b>	<b>0</b>	<b>0</b>			

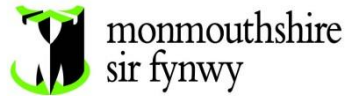
## Appendix 4 - Capital budget revisions - external grant

Under the current Council constitution any additions to the capital budget that are financed entirely by external grant can be approved by Cabinet and do not require a Council decision.

The following external grants awards have been notified since the original capital was approved and require approval to be added to the budget:

<b>Capital Project</b>	<b>Amount</b>
WG – Resilient Roads Fund Grant	560,000
WG – Place Making Grant – Transforming Towns	554,000
WG -Broadband Fund for the Llanthony Community Scheme	356,000
WG – Flood Recovery Grant 2021-22	319,569
Caldicot Cluster Project	316,000
WG - Broadband Monmouthshire Carrier Grade Upgrade Scheme	250,000
ATF Castle Meadow Links	233,100
LTF WG – Chepstow Transport Study 2021-22	195,000
LTF - Bus Stop Upgrades	180,000
UK Gov - Levelling Up Fund	125,000
WG - ULEV – EV charging strategy and implementation plan	80,000
ATF Bridge Connections	78,300
ATF WFL Link to Town Centre	55,350
ATF Chepstow Transport Study	50,000
ATF Chepstow & Abergavenny Comprehensive Link	36,000
ATF Signage Improvement	30,000
ATF Increased Cycling Infrastructure - Town Centres	30,000
ATF Designated Crossing Points - Caldicot	25,000
ATF Increased Cycling Infrastructure - Primary	22,000
ATF Abergavenny Station Road	20,000
ATF Increased Walking Infrastructure	20,000
ATF Usk Little Mill	20,000
ATF B425 Camera Monitoring	20,000
<b>Total</b>	<b>3,575,319</b>

This page is intentionally left blank



**SUBJECT: Regional Collaboration: Gwent Public Service Board**  
**MEETING: Cabinet**  
**DATE: 28<sup>th</sup> July 2021**  
**DIVISION/WARDS AFFECTED: All**

## 1. PURPOSE:

- 1.1 To provide Cabinet with an overview of proposals to create a single Public Service Board for Gwent, and the related development of delivery arrangements in Monmouthshire which will ensure that partners do not lose focus on the issues that matter most to the people and communities of Monmouthshire.

## 2. RECOMMENDATIONS:

- 2.1 Cabinet endorse the proposal to create a Gwent-wide Public Service Board and the subsequent development of partnership arrangements in Monmouthshire.

## 3. KEY ISSUES:

- 3.1 The intention of the Well-being of Future Generations (Wales) Act is to improve the economic, social, environmental and cultural well-being of Wales, by taking action in accordance with the sustainable development principle aimed at achieving seven national well-being goals.
- 3.2 The Well-being of Future Generations (Wales) Act puts a well-being duty on specified public bodies to act jointly via Public Service Boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals. PSBs' contribution to the achievement of the goals must include:
  - assessing the state of economic, social, environmental and cultural well-being in their areas;
  - setting local objectives that are designed to maximise their contribution within their areas to achieving those goals;
  - the taking of all reasonable steps by statutory members of boards (in exercising their functions) to meet those objectives
- 3.3 The Monmouthshire Public Service Board was established to fulfil this role in the county and subsequently developed a Well-being Assessment and agreed a Well-being Plan and objectives that Board members are working on for 2018-2023.
- 3.4 The Act specifies two or more public services boards may agree to merge or collaborate if they consider it would assist them in contributing to the achievement of the well-being goals. Where boards decide to merge or collaborate, a clear rationale for reaching that determination should be formally documented and considered. The board was created

by statute rather than a vote at council and the power to merge sits with boards themselves without the need for ratification by individual bodies.

3.5 Leaders of public services in Gwent, asked officers to develop options for a regional PSB. The options would consider how a regional approach would look to strengthen collaboration, the possibilities of generating economies of scale while maintaining the importance of localised partnership delivery. The development of proposals for a Gwent wide PSB has involved each of the existing boards across the region and representatives from public bodies under the direction of G10, the informal collaborate arrangement made up of the ten statutory public bodies in Gwent. A range of areas have been considered as part of the developments including reviewing legislative requirements, regional and local delivery options, scrutiny, alignment of regional boards and performance management arrangements, along with the well-being assessment and plan.

3.6 The main opportunities identified through this work for a merged PSB include:

- Improve economic, social, environmental and cultural well-being across the region by collaborating on administration and back-office activities freeing up more time to focus on delivering the things that matter
- Enabling partners, such as ABuHB, Gwent Police and Natural Resources Wales, that currently sit on five boards to sit on one, making more effective use of their capacity
- Ensuring a more strategic and consistent overview of the legislative responsibilities that sit with PSBs such as the Crime and Disorder Act, Violence Against Women Domestic Abuse and Sexual Violence (VAWDASV) and the Childrens Act
- A strengthened focus on regional activity on common issues such as climate change, mental health and obesity to improve the well-being of citizens throughout Gwent. Creating capacity in Monmouthshire partnership arrangements to focus on local well-being issues in the knowledge that the legislative and governance aspects, along with the regional priorities, are being managed by the Gwent PSB.
- Providing the catalyst for a regional well-being assessment and well-being plan that maintains local delivery and accountability.
- Opportunity of aligning the focus of both the Regional Partnership Board (RPB) and PSB that will reduce duplication of activity, align strategic priorities and much closer collaboration over assessment and planning processes.
- Supporting the Welsh Government review on 'strategic partnerships' and specifically recommendation 3 of the recent Audit Wales review of Public Services Boards.

3.7 The main challenges identified through this work for a Gwent-wide merged PSB that would need to be managed include:

- Potentially not meeting statutory obligations should arrangements not be sufficiently robust and integrated clearly with all partners. Work has been progressed collaboratively with all PSBs in Gwent and included ongoing liaison with Welsh Government and the Future Generations Commissioners Office to mitigate this;
- Not maximising the opportunity for aligning partnership legislation and activity, this requires commitment from a range of other strategic partnerships;
- May not lead to economies of scale across all PSB partnership working, while this will reduce and strengthen strategic links for the PSB at a Gwent level, delivery would



need to continue locally through delivery partners and community links within local authority boundaries and local accountability will be maintained;

- A potential loss of local accountability and reduced focus on projects, which are area specific that need to be mitigated. A review and refresh of local partnerships arrangements is being developed and clear governance and direction from the regional PSB will be required to reduce this risk.

- 3.8 There is a collective view that a regional approach will assist the PSB in contributing to the achievement of the well-being goals and a collective desire from leaders to merge the five Public Services Boards into one Gwent-wide PSB by September 2021. Monmouthshire Public Service Board will take the decision on merging, informed by this development work, at its next meeting in July 2021.
- 3.9 In coordination with senior leaders of public services through G10, arrangements are being progressed to take decisions on merging PSBs in Gwent through individual member's organisational governance structures as appropriate, with the intention for the first Gwent-wide PSB to meet in September 2021. Appendix 1 provides an overview timeline of key processes.
- 3.10 When formed, a number of elements of the delivery and governance arrangements of the Public Service Board will need further development to ensure it maximises the opportunities identified, mitigates as far as possible potential risks and meets its statutory duties and requirements under well-being of Future Generations Act. The latest planning on some of these arrangements is summarised below. Appendix 2 contains further information of the progress with these to ensure members of all five local authorities have access to the same information.

## **Governance**

- 3.11 At its first meeting the PSB will consider its terms of reference and membership, see the draft Terms of Reference at Appendix 3. Set in the legislation are statutory partners and statutory invitees who form the Board. The PSB may also invite any other organisation to join that may help the achievement of its objectives. Terms of reference for working with local delivery partnerships in each local area will also be considered, further information is in the local delivery arrangements section.
- 3.12 There are ongoing discussions on developing scrutiny arrangements with scrutiny managers across Gwent. The discussions are considering how arrangements will function including the formation of regional scrutiny, the continued oversight of current well-being plans and ongoing scrutiny of local level PSB activity once the new regional board is formed. This will need to ensure the effective scrutiny of the developing regional well-being assessment and delivery of the aspirations and commitments in regional Well-being Plan that will be published in June 2023. See timeline in Appendix 1.
- 3.13 In Monmouthshire the Public Services Select Committee has broadened its remit to focus on collaborative activity including but not limited to the PSB. This means the committee scrutinises and constructively challenges, where powers allow, the work and effectiveness of strategic partnerships (including local delivery under the Public Service Board) and other public service providers to ensure public accountability of collaborative

services and improved outcomes for people in Monmouthshire. This role will continue. The committee will also continue to scrutinise the progress of the existing Monmouthshire Well-being Plan up until 2023.

- 3.14 There are a multitude of partnerships across the Gwent region that have been established in line with policy, programme or legislative drivers. Connectedness and alignment of these boards could be improved and maximised under a Gwent-wide PSB. The Gwent PSB, working closely alongside the Gwent Regional Partnership Board, which oversees regional activity under the Social Services and Well Being (Wales) Act 2014, has the opportunity to reduce duplication, maximise resources, identify shared priorities and achieve closer alignment of policy, programme and legislative agendas, which would potentially improve outcomes for citizens across Gwent. Further work is required to map the various boards, key drivers and governance across Gwent. See Appendix 4.
- 3.15 A robust performance framework is essential to ensure accountability for the delivery of partnership activity that improves outcomes and delivers the statutory duties, objectives and priorities of the PSB. This will be closely linked to the development of other parts of the PSB governance arrangements including scrutiny arrangements, terms of reference, other Regional Boards and Local Delivery Partnerships.

### **Well-being Assessment and Plan**

- 3.16 The development of a regional approach provides the catalyst for a Gwent-wide, Well-being Assessment and Well-being Plan that maintains local accountability. As part of the planning, officers from across public bodies and all five PSBs in Gwent have been developing proposals for an integrated and collaborative approach to undertaking the Well-being Assessment.
- 3.17 This will build on existing individual area assessments and will be structured around the four areas of well-being – social, economic, environmental and cultural.
- 3.18 A regional engagement group are developing a common set of questions, and associated framework, to undertake the community engagement element of the local assessment of well-being in a consistent manner. This will allow the engagement response to be aggregated up to Gwent information as well providing insight at a local community area level to inform well-being planning.
- 3.19 Each local authority area will have responsibility for undertaking their local community area assessment that will integrate with the regional Gwent assessment. We know that headline statistics can fail to shine a light on the differences within and between communities. Assessing the well-being of each community is intended to ensure that the differences between the various communities within the board's area are analysed.
- 3.20 The existing Monmouthshire Well-being Plan sets the objectives and steps for partnership working for the PSB up until 2023. There is a need to continue to focus on the delivery of these to ensure we do not lose focus between now and the publication of the regional plan. This plan will continue to be delivered by local partnership arrangements in Monmouthshire.

- 3.21 A new Gwent Well-being Plan will be developed by 2023 in line with the requirements of the Well-being of Future Generations Act. This is likely to set overarching well-being objectives which will be met by regional and local activity. There are likely also to be local actions, reflecting the differences in needs for well-being across different areas in Gwent, which will be particular to a locality and determined by more local evidence in the well-being assessment. The Local delivery partnerships, further information is in the local delivery arrangements section, will be tasked with contributing to the regional actions as well as delivering any specific local activity.

### **Local delivery arrangements**

- 3.22 An integral part of the development of a Gwent-wide PSB has been ensuring there remains a focus on delivery of projects which are local area specific and maintaining local accountability. A refresh of local partnerships arrangements in Monmouthshire will be undertaken, with the Programme Board, which presently reports to Monmouthshire PSB, assuming a local leadership role. Work is being progressed with the existing Programme Board and Monmouthshire PSB to develop these, and appendix 1 provides the development phases required to ensure the Programme Board is fully functional and equipped to provide the strategic guidance and oversight locally in Monmouthshire whilst also integrating with and influencing the regional PSB approaches. The Programme Board will also be required to deliver against the current local Monmouthshire Wellbeing Plan until 2023, when the next phase of the Wellbeing Plan will be developed as outlined.
- 3.23 A new Gwent Well-being Plan in 2023 is likely to set overarching well-being objectives which will be met by regional and local activity. The developed Programme Board in Monmouthshire will lead Monmouthshire's role in local delivery of regional actions as well as delivering activity specific to Monmouthshire, ensuring the well-being needs of Monmouthshire are prioritised locally and integrated in regional delivery as appropriate.

## **4. EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):**

- 4.1 A regional approach will assist the PSB in contributing to the achievement of the well-being goals. An Equality and Future Generations Evaluation has been completed and is attached.

## **5. OPTIONS APPRAISAL**

- 5.1 The proposals have considered how a regional approach would look to strengthen collaboration, the possibilities of generating economies of scale while maintaining the importance of localised partnership delivery. The Well-being of Future Generations (Wales) Act specifies two or more public services boards may agree to merge or collaborate if they consider it would assist them in contributing to the achievement of the well-being goals.
- 5.2 The development of proposals for a Gwent wide PSB has involved each of the existing boards across the region and representatives from public bodies under the direction of

G10. A range of areas have been considered as part of the developments including reviewing legislative requirements, regional and local delivery options, scrutiny, alignment of regional boards and performance management arrangements, along with the well-being assessment and plan.

- 5.3 There is a collective view that a merged regional approach will assist the PSB in contributing to the achievement of the well-being goals and in improving the well-being of people across Gwent. All five existing Public Services Boards in Gwent are supportive of the approach to merge the five Public Services Boards into one Gwent-wide PSB in principle. The main opportunities and challenges that would need to be managed that have been identified for a Gwent-wide merged PSB are set out in point 3.6 and 3.7.

## **6. EVALUATION CRITERIA**

- 6.1 When formed, a number of elements of the delivery and governance arrangements of the Public Service Board will need further development to ensure it maximises the opportunities identified, mitigates as far as possible potential risks and meets its statutory duties and requirements under well-being of Future Generations Act.
- 6.2 The development of a robust performance framework is essential to ensure accountability for the delivery of partnership activity that improves outcomes and delivers the statutory duties, objectives and priorities of the PSB. The performance framework will need to be driven by a range of qualitative and quantitative data, experiences, research and evidence to allow the PSB to evaluate progress and impact. The framework will facilitate the regional PSB to hold the performance of delivery of its priorities and responsibilities to account and be accountable for its own performance. This will be closely linked to the development of other parts of the PSB governance arrangements including scrutiny arrangements, terms of reference, other Regional Boards and Local Delivery Partnerships.

## **7. REASONS:**

- 7.1 To ensure that effective arrangements are in place to improve the economic, social, environmental and cultural well-being of our county and region and deliver the aspirations outlined in the Well-being of Future Generations Act and meet the associated legislative requirements set out in the underpinning statutory guidance.
- 7.2 To ensure accountability of the Public Service Board through the appropriate governance, performance and overview and scrutiny arrangements.

## **8. RESOURCE IMPLICATIONS:**

- 8.1 The formation of a Gwent-wide PSB will lead to some economies of scale by reducing the number of PSB's from five to one. This also offers the opportunity to improve oversight and coordination of funding opportunities.
- 8.2 While this will reduce meetings and strengthen strategic links for the PSB at a Gwent level, this will need to be supported and suitably resourced along with equally supporting and resourcing delivery that will continue locally through delivery partnerships. Administering PSBs is a responsibility that falls to the local authority members. It is proposed that the administration of the Gwent PSB rotates around the five local authority members.

- 8.3 Welsh Government grant funding has been made available annually to Public Services Boards to use regionally in Gwent to build strategic capacity and capability to support the preparation of the well-being assessments as well as consolidate work on the well-being plans. Funding of up to £77,727 is confirmed for the 2021/22 financial year. With the potential to apply for further funding to support PSBs that have decided to merge.
- 8.4 In Monmouthshire there is a need to ensure there is the skills and capacity to support and lead local partnership delivery and contribute to delivery and support, including taking a lead role on some arrangements, of the Gwent-wide PSB. This has been identified as resource neutral but there may be a need for temporary additional capacity during years when the rotation for administrative support arrangements sits with Monmouthshire.

**9. CONSULTEES:**

Monmouthshire Public Service Board  
Public Services Select Committee  
G10  
Cabinet

The proposal for creating a Gwent-wide PSB was presented to the Monmouthshire Public Services Select Committee on 5th July 2021. The committee concluded: Key advantages highlighted are a strengthened strategic board whilst retaining a strong local voice to enable us to respond to our communities. It should offer us a stronger oversight of some of the regional work such as domestic abuse and should enable us to have greater focus on common regional issues such as climate change and obesity. The committee also talked about how plans should be more cohesive across the region and governance should be strengthened. The Select Committee gave its support to the original proposal to merge the PSB's, so are content that regional arrangements are now being put in place. The committee is pleased that there is recognition of the need to ensure that we can scrutinise local delivery to ensure outcomes are provided for Monmouthshire citizens. Thank you to officers for all the work that must be involved in merging the boards and the committee will see what transpires in terms of the future scrutiny arrangements.

**10. BACKGROUND PAPERS:**

Monmouthshire Public Service Board Well-being Plan  
Monmouthshire Public Service Board Well-being Assessment

**11. AUTHOR:**

Sharran Lloyd, Community and Partnership Development Manager  
e-mail: sharranlloyd@monmouthshire.gov.uk

Richard Jones, Performance Manager  
e-mail: richardjones@monmouthshire.gov.uk

**Appendix 1 – Timeline of Gwent Regional PSB formation, including development of local arrangements in Monmouthshire, and development of Well-being Assessment and Plan**

<b>Date</b>	<b>Item</b>
Mar 2021	Gwent PSB approach agreed by G10
Dec/ Apr 2021	Proposal taken to each PSB to detail the decision to move to a regional PSB and how this will be done Plans for local arrangements discussed Agreement from each PSB for this to go ahead
Apr/ Jul 2021	Report to each LA scrutiny committee Report to Monmouthshire County Council Cabinet Regional scrutiny process agreed. <b>Formally agreed by each Local Authority/ organisation as required</b>
Apr/Sep 2021	Programme Board to review its current structures, membership and processes. Agree new purpose and ways of working to hold 'accountability' locally of the existing Wellbeing plan and priorities <b>Monmouthshire PSB to provide guidance on membership of Programme Board</b>
Apr – Oct 2021	<b>PSB Officers to draft Gwent Wellbeing Assessment</b>
Jul – Sept 2021	<b>PSB to undertake a public engagement process for the Wellbeing Assessment</b>
Jun – Jul 2021	Final PSBs are held in each area Paper on local arrangements agreed and signed off by each PSB Terms of Reference for the regional PSB drafted Date for first regional PSB is set lead coordinating Local Authority agreed
Sept 2021	Regional PSB is created - <b>First meeting must be held within 60 days (30th October).</b> The first meeting will need to be chaired by an LA lead, Terms of Reference for the regional PSB formally signed off
Nov 2021	Consultation Draft Assessment agreed by PSB
Dec 2021 – Jan 2022	<b>Consultation Period for the Wellbeing Assessment for all stakeholders</b>
Feb 2022 – Mar 2022	Redrafting Wellbeing Assessment in light of consultation
Apr 2022	<b>Final version of Wellbeing Assessment agreed by Gwent PSB</b>
May 2022	<b>Publish Wellbeing Assessment</b>
May 2022 – Oct 2022	<b>PSB to develop response analysis to inform the Wellbeing Plan</b> PSB to develop Local Wellbeing Plan
Nov 2022 – Jan 2023	<b>Statutory Consultation of the Wellbeing Plan</b>
Feb 2023 – Mar 2023	Redrafting Wellbeing Plan
Apr 2023	<b>Final version of Wellbeing Plan agreed by Gwent PSB</b>
May 2023	<b>Publish Wellbeing Plan -</b>

## Appendix 2

This is the report produced by regional partners. The key issues are summarized in the covering report to Monmouthshire Cabinet. It is included here to ensure transparency



### SUBJECT: Progress report - Regional PSB

Report written and submitted by: GSWAG Governance Group for G10  
 Authors: Tracy McKim, Policy and Partnership Manager, Newport City Council.  
 Kathryn Peters - Corporate Policy Manager Caerphilly County Borough Council

<b>1</b>	<b>Areas Affected</b>
1.1	Gwent
<b>2</b>	<b>Purpose of Report</b>
2.1	<p>To update members on the development of a regional 'Gwent' PSB, and the next round of the Assessment of Local Well-being and Local Well-being Plans and to note any relevant governance changes required for the local authority and its committees.</p> <p><b>The report is being received by partnership Scrutiny Committees across Gwent for awareness and Cabinet/ Council for note and decision making as appropriate.</b></p>
<b>3</b>	<b>Background</b>
3.1	<p>The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. The Act sets out a collective well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.</p> <p>As part of this collective well-being duty, the PSB must:</p>

	<ul style="list-style-type: none"> <li>• Prepare and publish an assessment of the state of economic, social, environmental and cultural well-being in each community, and in the area as a whole, to be published no later than a year before its local well-being plan.</li> <li>• Prepare and publish a local well-being plan setting out its local objectives and the steps it proposes to take to meet them, published no later than 12 months after each local election.</li> </ul> <p>The first <a href="#">local well-being assessments</a> were published in May 2017. The <a href="#">first local well-being plans</a> were published in May 2018 for Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen. The next round of the well-being assessment and well-being plan are due to be published in May 2022 and May 2023 respectively.</p>
3.2	<p>The Act also provides for two or more PSBs to be able to merge if it would assist them in contributing to the achievement of the well-being goals. There have been discussions at the Gwent wide leadership group ‘G10’ and at each PSB about the merger of the Gwent PSBs to form a single regional PSB. The decision to do this must be agreed by each of the individual PSBs as the statutory bodies.</p> <p>Each PSB in the Gwent region has agreed this in principle. The PSBs and G10 have also considered the importance of maintaining strong local partnerships in each area to support delivery of the Well-Being Plan and also other partnership work.</p>
3.3	<p>The drivers for the change to a regional approach and Plan considered by the G10 leadership were:</p> <ul style="list-style-type: none"> <li>• improving the well-being of people across Gwent by strengthening governance, accountability, improving collaborative working and supporting a clearer partnership landscape;</li> <li>• providing the catalyst for a regional well-being assessment and well-being plan that maintains local accountability.</li> <li>• opportunities to align partnership legislation and PSB statutory duties for a more strategic overview of areas such the Crime and Disorder Act, Violence Against Women Domestic Abuse and Sexual Violence (VAWDASV) and the Childrens Act.</li> <li>• opportunity to develop regional scrutiny arrangements.</li> <li>• opportunity of aligning the focus of both the Regional Partnership Board (RPB) and PSB that will reduce duplication of activity, align strategic priorities and much closer collaboration over assessment, planning and delivery functions.</li> <li>• The approach supports the Welsh Government review on ‘strategic partnerships’ and specifically recommendation 3 of the recent Audit Wales Review of Public Services Boards<sup>1</sup>.</li> </ul>

<sup>1</sup> Recommendation 3 of the WAO Review of Public Services Boards includes ‘...that Welsh Government enables flexible models for merging, reducing and integrating their work with other forums such as Regional Partnership Boards; and – giving PSBs flexibility to receive, manage and spend grant monies...’



	There is a range of effective partnership work which takes place through the G10 leaders group and subgroup GSWAG (Gwent Strategic Well-being Action Group) which has also attracted funding through Welsh Government and delivery of work such as 'climate ready Gwent' however there is not one strategic direction for this work that a regional assessment and plan would provide.
3.4	The current <a href="#">Well-Being Plans (2018-2023)</a> form the delivery arrangements for the next two years and these will continue to be delivered by the local partnerships (One Newport; The Blaenau Gwent We Want; The Caerphilly We Want; Our Monmouthshire; Torfaen Public Services Board) supported by the regional PSB, and scrutinised by partnership Scrutiny Committees in each of the local areas.
3.5	A timeline for this activity can be found at Appendix 1 to this report.
<b>4</b>	<b>Progress</b>
4.1	Each of the five PSBs Blaenau Gwent, Caerphilly, Monmouth, Newport, Torfaen have discussed the proposal and agreed to disband the local PSB and form a regional PSB.
4.2	<p>Officer groups across Gwent have been reviewing and developing:</p> <ul style="list-style-type: none"> <li>• Terms of reference</li> <li>• Progress towards a Gwent well-being assessment and plan, including engagement</li> <li>• Local Delivery Partnership arrangements</li> <li>• Membership of the Gwent PSB</li> <li>• Regional scrutiny arrangements</li> <li>• Performance</li> <li>• Links to other regional boards</li> <li>• Openness, transparency and identity of the Gwent PSB</li> </ul> <p>The terms of reference and membership of the Local Delivery Partnerships have not yet been drafted but will also need to be agreed at the first meeting of the Gwent PSB to ensure continuity of delivery of the 5 existing well-being plans which run until 2023. Local Delivery Partnerships will need to include senior officers, with the ability to take decisions and direct resources, from all the Gwent PSB member bodies, and any local partners who are currently represented on the 5 PSBs but will not be at the Gwent PSB.</p> <p>The Local Delivery Partnership arrangements may differ in membership and scope but as a minimum will need to provide for the delivery of local priorities set out in the Gwent well-being plan and any local contribution to regional priorities.</p>
4.3	The current thinking is that, for the new Gwent Well-being Plan 2023-2028, there are likely to be a set of overarching well-being objectives which will be met by regional and local activity. There are likely to be local actions which will be particular to a locality and determined by more local data and assessment. The Local Delivery Partnerships will be tasked with contributing to the regional actions as well as delivering any specific local activity.

	In order to meet statutory deadlines for the next iteration of the well-being assessment and well-being plan the engagement work has commenced and there are regional subgroups in place to develop this work and support delivery of the Gwent Well-Being Assessment.
4.4	The Gwent PSB inaugural meeting is proposed for September 2021 and the members will set their terms of reference and membership at that meeting.
4.5	All statutory and invited G10 member organisations (Aneurin Bevan Health Board, Blaenau Gwent CBC, Caerphilly CC, Gwent Police, Monmouthshire CC, Natural Resources Wales, Newport CC, Office of the PCC, South Wales Fire and Rescue Service, Torfaen CBC) are taking reports as appropriate within their own governance and this report forms part of the decision making for this local authority.
4.6	The development of regional scrutiny arrangements for the Gwent PSB and its assessment and planning will continue over the coming months and will need to be collaborative in the approach to membership and interaction with the local Scrutiny Committees, particularly during the interim period ahead of the new Well-Being Plan.
<b>5</b>	<b>Timeline</b>
5.1	The initial meeting of the Gwent PSB is proposed as September 2021. Each organisation is responsible for reports to members and any necessary governance changes.
5.2	The regional well-being assessment will need to be complete and signed off by the statutory members individually, and by the PSB collectively, by the 5 <sup>th</sup> May 2022. The development of the well-being assessment also requires the input of the Future Generations Commissioner and Welsh Government. All groups are working to the assessment timeline attached at Appendix 2.
<b>6</b>	<b>Terms of Reference</b>
6.1	The draft Terms of Reference at Appendix 3 have been developed based on the 5 existing terms of reference, Schedule 3 to the Act, the reported discussions at the meetings to dissolve the existing PSBs and the discussions at G10.
6.2	The terms of reference must be agreed at the first meeting of the Gwent PSB. However, further development is needed to support the proposed <i>Local Delivery Partnerships</i> . This is an important concern raised by each local authority area.
6.3	The terms of reference can be agreed by the four statutory partners acting together, however given the 'collaboration' element of the sustainable development principle they will be agreed by the full set of members of the new board at its first meeting. It has been agreed in principle that all members of the regional PSB whether statutory or invited will have equal voting rights.
6.4	The terms of reference and membership of the Local Delivery Partnerships have not yet been drafted but will also need to be agreed at the first meeting of the Gwent PSB to ensure continuity of delivery of the 5 existing well-being plans

	<p>which run until 2023. Local Delivery Partnerships will need to include senior officers, with the ability to take decisions and direct resources, from all the Gwent PSB member bodies, and any local partners who are currently represented on the 5 PSBs but will not be at the Gwent PSB e.g., individual Registered Social Landlords, tertiary colleges, community councils, youth forums etc.</p> <p>The Local Delivery Partnership arrangements may differ in membership and scope but as a minimum will need to provide for the delivery of local priorities set out in the Gwent well-being plan and any local contribution to regional priorities.</p>
6.5	<p>The current thinking is that, for the new Gwent Well-being Plan 2023-2028, there are likely to be a set of overarching well-being objectives which will be met by regional and local activity. There are likely also to be local actions which will be particular to a locality and determined by more local data and assessment. The Local Delivery Partnerships will be tasked with contributing to the regional actions as well as delivering any specific local activity.</p>
6.6	<p>Administering PSBs is a responsibility that falls to the local authority members. To ensure that this is shared equally there is in principle agreement that this rotates around the five local authority members but on a two-year rotation to provide some continuity. The draft terms of reference suggest that the Chair holds the role for a period of two years. Where a local authority holds the position of chair the administration role should move with that chair.</p> <p>Although other organisations may Chair a PSB, a local authority must chair the first meeting of the PSB and every mandatory meeting (after a local government election) thereafter.</p>
<b>7</b>	<b>Regional Scrutiny</b>
7.1	<p>Officers are working with the Scrutiny Managers in each of the five local authorities to work through how the proposed Regional Scrutiny will function in terms of its membership, terms of reference, continued scrutiny of the 5 existing well-being plans until 2023, community safety scrutiny (Police and Justice Act 2006), scrutiny of local delivery under the new Gwent Well-being Plan 2023-2028, host authority etc.</p>
7.2	<p>Ongoing Scrutiny of the current Well-Being Plans continues within the local partnership Scrutiny arrangements.</p>
7.3	<p>The work to develop regional scrutiny is ongoing and will need to be taken through Council decision making processes so that the new regional scrutiny can be formed to begin its role of scrutinising the Gwent PSB.</p>
7.4	<p>The first formal activity the regional scrutiny will be involved in will be as a consultee to the new regional well-being assessment (Section 38 of the Act). Given the timeline at Appendix 1 this is likely to be in February 2022. Thereafter, the proposed Regional Scrutiny will take oversight of the Gwent Well-being Plan from 2023.</p>
7.5	<p>The discussions with Scrutiny Managers are considering:</p>

	<ul style="list-style-type: none"> <li>• Formation of the regional scrutiny</li> <li>• The continued scrutiny of the current well-being plan</li> <li>• Ongoing scrutiny of local level PSB activity once the new PSB is formed</li> </ul>
7.6	To strengthen the relationship with the Regional Scrutiny Committee the Chair and Vice-chair should be aware of the Boards work and should be sent all agendas, minutes, and papers. It is proposed that the Chair of the Regional Scrutiny would also be invited to all regional PSB meetings.
<b>8</b>	<b>Links to other regional boards</b>
8.1	<p>There are a multitude of partnership boards across the Gwent region that have been established in line with policy, programme or legislative drivers.</p> <p>This is outlined in a diagram at Appendix 4 which shows the Gwent PSB &amp; RPB partnership landscape with statutory duties</p> <p>Connectedness and alignment of these boards could be improved and maximised under the Gwent PSB, particularly where boards are delivering activity in-line with the PSB statutory duties, as specified in the PSB statutory guidance.</p> <p>The Gwent PSB, working closely alongside the Gwent RPB, has the opportunity to reduce duplication, maximise resources, identify shared priorities and achieve closer alignment of policy, programme and legislative agendas, which would potentially improve outcomes for citizens across Gwent.</p> <p>Further work is required to map the various boards, key drivers and governance across Gwent.</p>
<b>9</b>	<b>Performance and Reporting</b>
9.1	A robust performance framework is essential in facilitating the PSB to improve the social, economic, environmental and cultural well-being of Gwent. A framework is being developed to provide an integrated mechanism that focusses on the performance of partnership and collaborative activity that delivers the statutory duties, objectives and priorities of the PSB.
9.2	The framework will facilitate the regional PSB to hold the performance of delivery of its priorities and responsibilities to account and be accountable for its own performance. This will be closely linked to the development of other parts of the PSB governance arrangements including scrutiny arrangements, terms of reference, other Regional Boards and Local Delivery Partnerships.
9.3	The performance framework will need to be driven by a range of qualitative and quantitative data, experiences, research and evidence to allow the PSB to evaluate progress and impact. The PSB will need to have the skills and capacity to support the provision of up-to-date information, analysis and insight on well-being of people and places in Gwent.

9.4	Each of the current PSBs has an online presence, with their own <a href="#">websites</a> that host all meeting papers, performance reports, member profiles, the local assessment of well-being, data sets, the well-being plan, action plans, statutory annual reports, public contact points etc. It will be important that this is replicated for a Gwent PSB to ensure openness and transparency.
9.5	In addition, several PSBs have a social media presence through Twitter and Facebook. This includes social media guidance for partners in the use of the PSB identity and logos. The Gwent PSB will need to consider its own openness and transparency and potentially develop a Gwent identity, certainly this will be need for the next round of well-being planning. This will be an early consideration of the new PSB.
<b>10</b>	<b>Conclusion</b>
10.1	<p>Good progress is being made by officers of the PSB member organisations and development of the local assessment of well-being is on track to meet statutory timelines. Subject to reports passing through internal governance structures the Gwent PSB should be able to form from September this year. The provisional first meeting date is set.</p> <p>Each individual Council will need to consider changes to its constitution and committee terms of reference.</p> <p>Arrangements for Regional Scrutiny are being discussed among democratic services leads and the aim is to conclude this to meet the approval requirements of the local assessment of well-being needs. The scrutiny of the existing well-being plans is continuing through local Scrutiny in each individual area until 2023.</p>

**Gwent Area Public Services Board  
Terms of Reference**

Prepared with reference to the Welsh Government Statutory guidance: SPSF 3 Collective Role (Public Services Boards) “Shared Purpose Shared Future” and Schedule 3 of the Well-being of Future Generations (Wales) Act 2015.

**Status**

1. The Gwent Area Public Services Board (hereafter the Gwent Public Services Board, or, the Board) is a statutory board established by the Well-being of Future Generations (Wales) Act 2015.
2. The former five local Public Services Boards, covering the geographical local authority areas of Blaenau Gwent CBC, Caerphilly CBC, Newport CC, Monmouthshire CC and Torfaen CBC, have agreed to merge under Section 47(1) of the Act to assist them in delivering the well-being goals for Wales.

**Purpose**

3. The purpose of the Board is to improve the economic, social, environmental, and cultural well-being of the combined area, referred to as ‘Gwent’.
4. In pursuing this purpose, the Board will contribute to the national well-being goals and its Vision Statement.
  - A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh language
  - A globally responsible Wales

**VISION STATEMENT**

The shared long-term vision of all partners for the Gwent area is for sustainable communities, supported by actions that enhance the quality of life for all. This means we need to make sure that when making decisions, we take into account the impact they could have on people living their lives in Wales in the future.

**Main Tasks**

5. The Board has four main tasks:
  - To prepare and publish an assessment of the economic, social, environmental and cultural well-being of the Gwent area.

- To prepare and publish a Local Well-being Plan for the Gwent area setting out well-being objectives and the steps it proposes to take to meet them.
- To take all reasonable steps to meet the objectives they have set.
- To prepare and publish an annual report that sets out the Board's progress in meeting the well-being objectives.

## Principles and Values

6. Sustainable development is the overriding principle of the Board's activities. This means acting in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
7. The Board will operate with mutual respect and challenge, in the spirit of collaborating to improve the well-being of the area. Members will seek to be at the forefront of planning, will be inquisitive of new approaches, and will act to bring their combined resources to bear to make any changes in partnership delivery that are needed to secure the well-being of future generations.
8. This means working in ways that take into account:
  - **Long term:** The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.
  - **Prevention:** Understanding the root causes of issues that affect well-being and acting to prevent problems occurring or getting worse.
  - **Integration:** Considering how the Board's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.
  - **Collaboration:** Acting in collaboration with any other person that could help the Board to meet its well-being objectives.
  - **Involvement:** The importance of involving people with an interest in achieving the well-being goals and ensuring that those people reflect the diversity of the area which the body serves.
9. In addition, the Board, will strive to work in accordance with:
  - The United Nations Convention on the Rights of the Child
  - The National Principles for Public Engagement in Wales
  - The National Standards for Children and Young People's Participation
  - Welsh Language (Wales) Measure 2010
  - Equality Act 2010
  - Public Sector Equality Duty

## Membership

### *Statutory Members*

10. The statutory members of the Board are:
  - **Blaenau Gwent County Borough Council** (Leader and Chief Executive)

- **Caerphilly County Borough Council** (Leader and Chief Executive)
  - **Newport City Council** (Leader and Chief Executive)
  - **Monmouthshire County Council** (Leader and Chief Executive)
  - **Torfaen County Borough Council** (Leader and Chief Executive)
  - **Aneurin Bevan University Health Board** (Either the Chairman, Chief Executive or both)
  - **South Wales Fire and Rescue Service** (Either the Chairman, Chief Officer or both)
  - **Natural Resources Wales** (Chief Executive)
11. Individuals may be designated to represent any of the named persons above. Council Leaders may only designate another member of the Council's Cabinet to represent them.
12. Any designated representatives should have the authority to make decisions on behalf of their organisation.

#### *Invited Participants*

13. The following statutory invitees are invited to participate in the board's activity:
- The Chief Constable of Gwent Police
  - The Gwent Police and Crime Commissioner
  - National Probation Service for Wales
  - Gwent Association of Voluntary Organisations
  - Torfaen Voluntary Association
  - The Welsh Ministers
14. The following non-statutory invitees, exercising functions of a public nature, are invited to participate in the board's activity:
- Public Health Wales NHS Trust
15. Invited participants are not required to accept their invitation.
16. Invited participants are not members of the Board. They are entitled to make representations to the board about the assessments of local well-being and local well-being plan, take part in Board meetings and provide other advice and assistance.
17. Invited participants will be asked to join the Board via a letter from the Chair setting out the reasons for the invitation and the expectations upon the invitee.
18. Having joined the Board, invited participants will participate in meetings in the same way as statutory members.



### *Observer*

19. The Board will invite the Chair (as an alternate Vice-Chair) of the Regional Scrutiny Committee to attend Board meetings as an observer.

### *Other partners*

20. The Board will work with key partners either directly, or through Local Delivery Partnerships, who exercise functions of a public nature and who; have a material interest in the well-being of the area; deliver important public services; and are involved in the in the preparation, implementation and delivery of the work of the board.
21. These partners will include, but are not limited to:
  - Community Health Councils
  - Community Councils
  - Registered Social Landlords
  - Tertiary Colleges
  - National Park Authorities
  - Higher Education Funding Council for Wales
  - Further or Higher Education institutions
  - Arts Council of Wales
  - Sports Council for Wales
  - National Library of Wales
  - National Museum of Wales

### **Quorum**

22. The quorum of a public services board meeting is all its statutory members.

### **Decision Making**

23. Members will appoint a Chair and Vice Chair from the statutory members or the invited participants, to hold office for two years.
24. Board decisions, for example the agreement of the assessment of local well-being and the local well-being plan, are only valid when made jointly and unanimously by all statutory members and with all statutory members in attendance.
25. Other Board decisions will be agreed by consensus but may be taken by vote carried by a simple majority.
26. In the event of a disagreement between members it is the responsibility of the Chair to mediate an agreement and to ensure that this is presented to the next available meeting of the Board or to a special meeting if required.

## **Mandatory Meetings**

27. The Board will hold a “mandatory meeting” chaired by one of the constituent local authorities, no later than 60 days after each subsequent ordinary election of councillors.
28. At this meeting the Board will:
  - a) Nominate a Chair and Vice-chair
  - b) Determine when and how often it meets
  - c) Review and agree its terms of reference

## **Ordinary Meetings**

29. Ordinary meetings of the Board will take place, as a minimum, every three calendar months at a time and venue to be agreed by the members. Members may attend virtually.
30. Each meeting may consider, but not be limited to, the following agenda items:
  - Welcome and apologies
  - Declarations of interest
  - Minutes of the last meeting
  - Progress on well-being objectives
  - Forward work plan
  - Public questions and communication

Minutes of meetings, and relevant reports, will be on the Gwent Public Services Board’s website.

## **Sub-groups**

31. The Board is able to establish sub-groups to support it in undertaking its functions and the board can authorise sub-groups to exercise a limited number of functions.
32. Each sub-group of a public services board must include at least one statutory member of the board, who can choose an appropriate representative to attend to contribute to the work of the sub-group. The sub-group can include any invited participant or other partner.
33. Sub-groups’ functions will be guided by these PSB terms of reference.
34. Sub-groups cannot be authorised to:
  - (a) invite persons to participate in the board’s activity
  - (b) set, review or revise the board’s local objectives
  - (c) prepare or publish an assessment of well-being

- (d) consult on an assessment of well-being or to prepare a draft of an assessment for the purposes of consulting
- (e) prepare or publish a local well-being plan
- (f) consult on a local well-being plan or to prepare a draft of a local well-being plan for the purposes of consulting
- (g) review or amend a local well-being plan or to publish an amended local wellbeing plan
- (h) consult on an amendment to a local well-being plan
- (i) agree that the board merges or collaborates with another public services board

35. The matters above require all statutory members to act jointly and so must be taken by the Board itself.
36. Whilst sub-groups cannot themselves be authorised to finalise and approve the assessment of local well-being, or the local well-being plan, it is expected that they will play an important role in researching and developing those products in draft.
37. The aims of each sub-group will be determined by the Board when the sub-group is established.
38. Each sub-group will prepare terms of reference and the Chair of the sub-group will submit them to the Board for approval.
39. The following sub-group is currently established:

**Gwent Strategic Well-being Action Group.** The aim of this sub-group is:

- To act as the officer support group to the Board
  - To prepare the local assessment of well-being and Gwent Well-being Plan
  - To ensure that regional activity that contributes to the Board's well-being objectives is delivered in collaboration
  - To liaise with Welsh Government and the Office of the Future Generations Commissioner on behalf of the Board
  - Facilitate the relationship, continuity and reporting between regional activity and the work of the Local Delivery Partnerships
  - Provide evidence to the Regional Scrutiny Committee
  - To ensure that the work of the partnership is open and transparent and that it's activity and performance is available on the Gwent Public Services Board's website
  - To prepare an annual report on behalf of the Gwent Public Services Board
41. The following sub-groups will be established to operate in each geographical local authority area:

**Local Delivery Partnerships.** The aim of each of the five sub-groups is:

- To ensure the delivery of local actions that contribute to the Board's well-being objectives
  - To contribute to any regional activity that contributes to the Board's well-being objectives
  - To involve local communities, local community areas and any person or group with an interest in the well-being of the area covered by the partnership
  - To take forward any actions of a local nature set out in the Gwent Well-being Plan
  - To report as requested through local democratic scrutiny arrangements
  - To report as requested to the Regional Scrutiny Committee
  - To report on activity to the Gwent Public Services Board as required
  - To ensure that the work of the partnership is open and transparent and that its activity and performance is available on the Gwent Public Services Board's website
  - Continue to deliver 2018-23 Local Well-being Plans
42. Local Delivery Partnerships will comprise senior officer representatives of the statutory and invited partners of the Board who will have the ability to take decisions and direct resources within the area they operate.
43. The Gwent Public Services Board will ensure the continued effectiveness and operation of Local Delivery Partnerships and will hold themselves to mutual regional account should the performance of a Local Delivery Partnership fall below expectations.

## **Support**

44. Administrative support for the Board will be provided by one of the five local authorities on a two-year cycle, timed with the two-year cycle of the Chair and Vice-Chair. Where the Chair is the Leader of one of the local authorities the administrative support will be provided by that local authority. This includes:
- Ensuring the Board is established and meets regularly
  - Preparing the agenda and commissioning papers for meetings
  - Inviting participants and managing attendance
  - Ensuring the Gwent Public Services Board website is current, open and transparent
  - Work on the annual report
  - Preparation of evidence for Regional Scrutiny
45. Ensuring that the functions of the Board are properly resourced is the responsibility of all members equally. Members may provide advice,

assistance, and other 'in kind' resources to the board for instance in the form of analytical or professional expertise.

46. Invited participants and other partners may also provide advice, assistance, and other 'in kind' resources to the Board for instance in the form of analytical or professional expertise.

### **Wider Engagement**

47. The Board's citizen focus means it will engage in a purposeful relationship with the people and communities in the area, including children and young people, Welsh-speakers and those with protected characteristics (Equality Act 2010), in all aspects of its work. The Board will also take account of people with an interest in achieving the well-being goals and will ensure those persons reflect the diversity of the population of the Gwent area. It will abide by the National Principles for Public Engagement in Wales and the National Standards for Children and Young People's Participation.
  - The Board encourages dialogue with persons and bodies who have an interest in the well-being of the area and will consider any questions raised through the administrative support to the Board. Contact is facilitated by the Public Services Board website and meeting papers will be published on the website one week in advance.
  - Interested parties can be invited to make presentations to the Board on any items that are being considered. The Board will take care, however, to ensure the propriety and impartiality of processes and be alive to the risks of any perception arising that a particular group is being afforded excessive access to, or influence over the Board's deliberations.
  - The Board will take additional steps outside of meetings to ensure that the public voice is heard and helps to shape both the well-being assessment and well-being plan. This is expected to include consultation exercises and opportunities for people to raise and debate ideas through online and offline engagement arrangements.
  - The Board will seek advice and guidance from the Future Generations Commissioner as and when appropriate.
  - The Board is subject to scrutiny through the Regional Scrutiny Committee and this process provides a further route for public engagement. The Board will ensure the scrutiny committee has adequate engagement with a wide range of relevant stakeholders who can help hold PSBs to account.

### **Performance and Reporting**

48. The Board will adopt a robust performance management framework and will ensure that it is measuring outcomes and progress towards its well-being objectives. The performance will be examined at each meeting and progress will be publicly available on the Gwent PSB website.

49. The Board will prepare and publish a report no later than 14 months after the publication of its first local well-being plan. This will enable the board to report on the full year's activity.
50. Subsequently, an annual report will be published no later than one year after the publication of each previous report.
51. In the year following an ordinary local government election, when a new local well-being plan is being prepared and published, there is no requirement to also produce an annual report.
52. The Annual Report will set out the steps taken since the publication of the Board's most recent local well-being plan to meet the objectives set out in the plan. It can also include any other information the Board thinks would be appropriate.
53. A copy of the Annual Report will be sent to the Welsh Ministers, the Future Generations Commissioner, the Auditor General for Wales and to the Regional Scrutiny Committee

### **Regional Scrutiny**

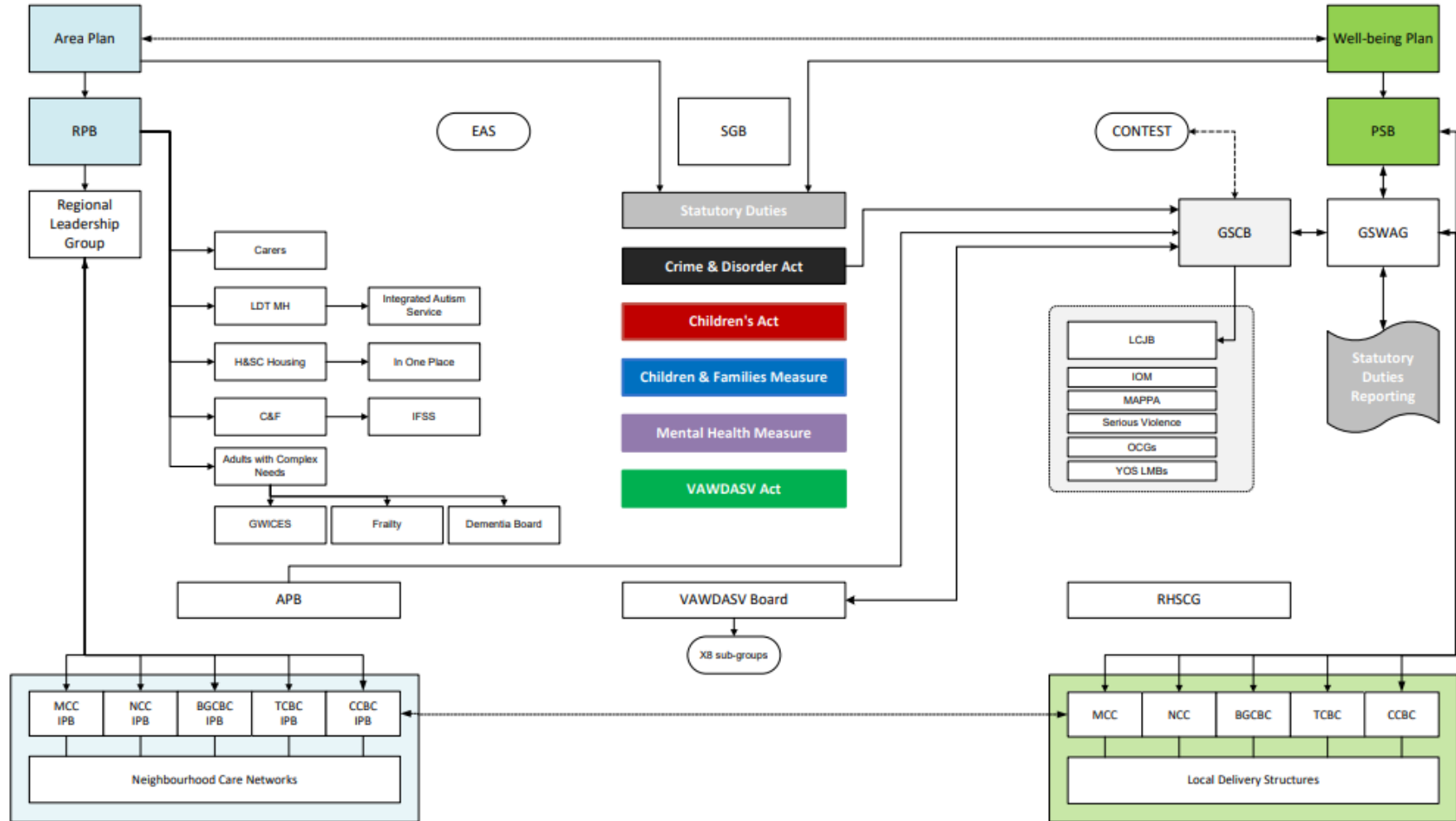
54. The role of scrutiny is to provide challenge and support to secure continuous improvement for the Board.
55. In order to assure democratic accountability, there is a requirement for a designated local government scrutiny committee to scrutinise the work of the Public Services Board. The scrutiny will be provided by a Regional Scrutiny Committee to be supported by the same local authority currently providing.
56. Welsh Ministers have a power to refer a plan to the scrutiny committee if it is not considered sufficient; for example, due to an adverse report by the Future Generations Commissioner for Wales or a concern statutory duties are not being met.
57. The Regional Scrutiny Committee can require any member of the board to give evidence, but only in respect of the exercise of joint functions conferred on them as a member of the Board.
58. The Regional Scrutiny Committee must send a copy of any report or recommendation it makes to the Welsh Ministers, the Commissioner and the Auditor General for Wales.

### **Review and Amendment**

59. While the Board must review these terms of reference at the mandatory meeting, the Board may review, and agree to amend it at any time providing all statutory members agree.

*Agreed: XX September 2021*

Gwent PSB & Regional Partnership Board partnership landscape with statutory duties



## Background papers

### Wellbeing Assessments for Gwent

- [Newport](#)
- [Caerphilly](#)
- [Blaenau Gwent](#)
- [Torfaen](#)
- [Monmouthshire](#)

### Wellbeing Plans for Gwent

- [Newport's Well-being Plan 2018-23](#)
- [The Caerphilly We Want 2018 – 2023](#)
- [The Blaenau Gwent We Want 2018-2023](#)
- [Well-being Plan for Torfaen 2018 - 2023](#)
- [Monmouthshire Public Service Board Well-being Plan 2018-23](#)

### PSB websites

- [The Blaenau Gwent We Want](#)
- [The Caerphilly We Want](#)
- [Our Monmouthshire](#)
- [One Newport](#)
- [Torfaen Public Services Board](#)





<p><b>Name of the Officer</b> completing the evaluation Richard Jones</p> <p><b>Phone no:</b> 01633 740733 <b>E-mail:</b> richardjones@monmouthshire.gov.uk</p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p>To provide details of the arrangements developed to merge the Monmouthshire Public Services Board (PSB) to form a Gwent-wide regional Public Services Board.</p>
<p><b>Name of Service area</b></p> <p>All services</p>	<p><b>Date:</b> 14/07/2021</p>

Page 81

**1. Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The development of a regional PSB is aimed at strengthening public services partnership working to improve well-being of all residents in the area.	None identified	The development of the PSB well-being assessment and subsequent development of the well-being plan will consider well-being for protected characteristics.
Disability	As above	As above	As above
Gender reassignment	As above	As above	As above
Marriage or civil partnership	As above	As above	As above

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity	As above	As above	As above
Race	As above	As above	As above
Religion or Belief	As above	As above	As above
Sex	As above	As above	As above
Sexual Orientation	As above	As above	As above

## 2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions. This duty aligns with our commitment as an authority to Social Justice.

	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
<p><b>Socio-economic Duty and Social Justice</b></p>	<p>The development of a regional PSB is aimed at strengthening public services partnership working to improve well-being of all residents in the area.</p>	<p>None identified.</p>	<p>The development of the PSB well-being assessment will assess social, economic, environmental and cultural well-being in the area of Gwent and local areas. The subsequent development of the well-being plan will consider the evidence of socio-economic well-being from the assessment.</p> <p>As part of Monmouthshire Council's continued commitment to Social Justice, the third iteration of the Social Justice Strategy was approved by Cabinet in March 2021. Working in partnership through the PSB is integral to delivering the commitments in the strategy.</p>

### 3. Policy making and the Welsh language.


How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p><b>Policy Making</b></p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	<p>The development of a regional PSB is aimed at strengthening public services partnership working to improve well-being in the area.</p>	<p>None identified</p>	<p>The development of the PSB well-being assessment and subsequent development of the well-being plan will consider well-being related to the Welsh Language.</p>
<p><b>Operational</b></p> <p>Recruitment &amp; Training of workforce</p>	<p>The Public Service Board will operate in line with Welsh Language requirements</p>	<p>None identified</p>	<p>The development of the PSB well-being assessment and subsequent development of the well-being plan will consider well-being related to the Welsh Language.</p>
<p><b>Service delivery</b></p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>	<p>The Public Service Board will operate in line with Welsh Language requirements</p>	<p>None identified.</p>	<p>The development of the PSB well-being assessment and subsequent development of the well-being plan will consider well-being related to the Welsh Language.</p>




**4. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!


Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>The development of a regional PSB is aimed at strengthening partnership working to improve the economic, social, environmental and cultural well-being of the area by contributing to the achievement of the well-being goals.</p>	<p>The regional public services boards contribution to the achievement of the goals will include:</p> <ul style="list-style-type: none"> <li>➤ assessing the state of the economic, social, environmental and cultural well-being in the area;</li> <li>➤ setting local objectives that are designed to maximise the contribution to achieve the goals;</li> <li>➤ the taking of all reasonable steps to meet those objectives</li> </ul>
<p><b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>	<p>As above</p>	<p>As above</p>
<p><b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood</p>	<p>As above</p>	<p>As above</p>
<p><b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected</p>	<p>As above</p>	<p>As above</p>
<p><b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing</p>	<p>As above</p>	<p>As above</p>
<p><b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People</p>	<p>As above</p>	<p>As above</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
are encouraged to do sport, art and recreation		
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	As above	As above

**5. How has your proposal embedded and prioritised the sustainable governance principles in its development?**

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Balancing short term need with long term and planning for the future</p>	<p>The development of a regional PSB is aimed at strengthening partnership working to improve the economic, social, environmental and cultural well-being of the area now and in the future.</p> <p>This PSB will act in accordance with the sustainable development principle in the way it operates.</p>	<p>The development of the PSB well-being assessment and well-being plan will embed the Long –term principle taking account of the importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Working together with other partners to deliver objectives</p> <p><b>Collaboration</b></p>	<p>The development of a regional PSB is aimed at strengthening partnership working to improve the economic, social, environmental and cultural well-being of the area through collaborative working.</p> <p>This PSB will act in accordance with the sustainable development principle in the way it operates</p>	<p>The development of the PSB well-being assessment and well-being plan will embed the collaboration principle acting in collaboration with any other person that could help the Board to meet its well-being objectives.</p>
 <p>Involving those with an interest and seeking their views</p> <p><b>Involvement</b></p>	<p>The development of a regional PSB is aimed at strengthening partnership working to improve the economic, social, environmental and cultural well-being of the area and will involve those with an interest.</p> <p>This PSB will act in accordance with the sustainable development principle in the way it operates.</p>	<p>The development of the PSB well-being assessment and well-being plan will embed the involvement principle involving people with an interest in achieving the well-being goals and ensuring that those people reflect the diversity of the area.</p>
 <p>Putting resources into preventing problems occurring or getting worse</p> <p><b>Prevention</b></p>	<p>The development of a regional PSB is aimed at strengthening partnership working to improve the economic, social, environmental and cultural well-being of the area with a focus on prevention.</p> <p>This PSB will act in accordance with the sustainable development principle in the way it operates.</p>	<p>The development of the PSB well-being assessment and well-being plan will embed the prevention principle understanding the root causes of issues that affect well-being and acting to prevent problems occurring or getting worse.</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>The development of a regional PSB is aimed at strengthening partnership working to improve the economic, social, environmental and cultural well-being of the area through integrating its activity.</p> <p>This PSB will act in accordance with the sustainable development principle in the way it operates</p>	<p>The development of the PSB well-being assessment and well-being plan will embed the integration principle considering how the Board's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.</p>



**6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?**

	<b>Describe any positive impacts your proposal has</b>	<b>Describe any negative impacts your proposal has</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Safeguarding	The development of a regional PSB is aimed at strengthening public services partnership working to improve well-being of all residents in the area.	None identified	Opportunities for a merged PSB include ensuring a more strategic and consistent overview of the legislative responsibilities that sit with PSBs such as the Crime and Disorder Act, Violence Against Women Domestic Abuse and Sexual Violence (VAWDASV) and the Childrens Act.
Corporate Parenting	The development of a regional PSB is aimed at strengthening public services partnership working to improve well-being of all residents in the area.	None identified	Opportunities for a merged PSB include ensuring a more strategic and consistent overview of the legislative responsibilities that sit with PSBs such as the Crime and Disorder Act, Violence Against Women Domestic Abuse and Sexual Violence (VAWDASV) and the Childrens Act.

**7. What evidence and data has informed the development of your proposal?**

The development of a regional approach to a PSB provides the catalyst for a regional well-being assessment. The assessment will build on existing individual area Well-being assessments and will be structured around the four areas of well-being – social, economic, environmental and cultural. The assessment will use a wide range of qualitative and quantitative information including data, academic research, evidence and people’s views (engagement) to help understand well-being in the area.

**8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

This is an evaluation of the arrangements developed to merge the Monmouthshire Public Services Board (PSB) to form a Gwent-wide regional Public Services Board rather than a more specific evaluation of actions the Board may subsequently develop. The development of a regional PSB is aimed at strengthening partnership working to improve well-being in the area. The development of activity under the PSB, including the well-being assessment and well-being plan will consider the areas assessed further.

**9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible

**10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.**

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1.	Public Services Select Committee	5 July 2021	
2.	Cabinet	28 July 2021	



## **SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

**Meeting and Date of Meeting: Cabinet, 28<sup>th</sup> July 2021**

**Report: ICT Security and Resilience**

**Author: Sian Hayward**

I have considered grounds for exemption of information contained in the background paper for the report referred to above and make the following recommendation to the Proper Officer:-

### **Exemptions applying to the report:**

This report will be exempt under paragraph 18 of Schedule 12A of the Local Government Act – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

### **Factors in favour of disclosure:**

Openness & transparency in matters concerned with the public

### **Prejudice which would result if the information were disclosed:**

In light of the sensitive information contained in the report around the Council's information security arrangements it is appropriate for this report to be exempt from public disclosure. Making public the report could heighten the incidence of cyber threats, leading to loss of data and compromising the ability of the council to maintain normal business operations.

### **My view on the public interest test is as follows:**

Factors in favour of disclosure are outweighed by those against.

### **Recommended decision on exemption from disclosure:**

Maintain exemption from publication in relation to report

Date: 13<sup>th</sup> July 2021

Signed:

A handwritten signature in black ink on a light beige rectangular background.

Post:

Head of Information Security and Technology

---

I accept the recommendation made above

Signed:

A handwritten signature in black ink.

Peter Davies, Deputy Chief Officer / Chief Officer for Resources

Date:

15<sup>th</sup> July 2021

By virtue of paragraph(s) 12 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank